

SCHOOL BOARD POLICY-DEVELOPMENT-ADOPTION-DISSEMINATION

The policy making body of the Mercer County School District is the Board of Education. The Board shall adopt and from time-to-time amend and revoke policy statements. All employees are expected to know and shall be held responsible for following the laws, State Board Policy, local board policy and implementing administrative regulations. It is imperative that all new and veteran school system employees be instructed about system-wide policies on a regular basis.

On any Board of Education policy changes or additions, the Board will consider the change or addition at a first reading at a regular or special meeting without taking formal action. At its next regular or special meeting the Board will take such policy addition and consider it for adoption at that time. The purpose of this rule is to allow constructive input from interested citizens or employees before final adoption. The Board may, when the situation dictates, suspend this rule, and adopt a policy change or addition at the time of initial submission.

In adopting this policy manual, the Board has directed that employees review and study it. Suggestions as to additions, revisions, or deletions should be sent to the Board for study and action. The Board of Education with the aid of the Superintendent shall at least annually review, evaluate and make any necessary revisions to the policies of the Board.

The policies which have been approved by the Board have been codified and compiled in this manual. Central office and building level administrative regulations must be consistent with these officially adopted policies.

This policy manual is not complete, nor will it ever be. As new policies are adopted and old policies changed, inserts will be sent to the custodians of the manuals.

Manuals shall be placed strategically throughout the system. Placement shall include: central administrative offices, two copies to each school, and one copy to each library.

Board members and employees cannot be urged too strongly to study carefully the Policy Manual and administrative bulletins directed to them. These policies represent the guidelines, parameters, and constraints within which the school system operates.

Sources: Board of Education Minutes, Policy Manual

Dates: 11/15/62, 2/25/82