



Vendor Setup Form

Purchasing Department
1403 Honaker Ave, Princeton WV 24740
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Leslie M. Wellman, Director of Purchasing
Deborah S. Akers, Ed.D., Superintendent
http://boe.merc.k12.wv.us/purchasing

*Company Name: _____

Owner Name (if applicable): _____

*FEIN or SS#: _____

* (please attach W-9)

Business Address

*Street _____

*City _____ *State _____ *Zip _____

*Phone: _____ Fax: _____

Email Address: _____

Company Website: _____

Remit to Address (if different)

Street _____

City _____ State _____ Zip _____

Phone: _____ Fax: _____

* Type of Business:

Construction []
School Supplier []
Furniture Supplier []
Engineering/Architect Svs []
Other []

Custodial Supplies []
Building Supplies []
Food Service []
Fuel Supplier []

* Required Information *