The Mercer County Board of Education met in regular session at 7:00 P.M. on Tuesday, October 8, 2019, in the Seminar Center at Mercer County Technical Education Center, Princeton, WV.

Members present were Paul Hodges, Gilbert Bailey, Mary Alice Kaufman, Greg Prudich, and Deborah S. Akers, Secretary. Jacinda Santon Smith was absent.

PLEDGE OF ALLEGIANCE

Todd Browning, Assistant Superintendent, led the Pledge of Allegiance to the Flag.

CITIZENS INPUT

None.

APPROVAL OF MINUTES

Mr. Bailey moved to approve the minutes for September 10, 2019, September 17, 2019, and September 24, 2019, seconded by Ms. Kaufman, and by a 4-0 vote, the Board approved the minutes for September 10, 2019, September 17, 2019, and September 24, 2019.

NEW BUSINESS

PRESENTATION OF CONSENT AGENDA

There were no changes.

Approval of Consent Agenda

On motion of Mr. Prudich, seconded by Mr. Bailey, and by a 4-0 vote, the Board approved the items listed on the Consent Agenda.

Lease of Building
Board Memo #105

The Board approved the lease renewal with LJN Properties, LLC for a portion of the former IPM building located at 301 Princeton Avenue, Princeton, WV. The area totals approximately 40,000 square feet and includes offices for the technology department as well as maintenance and warehouse space. The lease includes parking spaces for approximately fifty (50) vehicles. The term of this lease is twelve (12) months, from November 4, 2019, to November 3, 2020. Rental expense remains the same at $10,000 per month with the Board responsible for all utilities.
**Library Books**  
Board Memo #106

The Board approved the purchase of library books from Dolly Parton Imagination Library for $31,108. For the past year, funding from Save the Children has provided books for children, birth to age five (5) in Mercer County. The Save the Children funding is no longer available. To continue dispensing books to Mercer County Children, birth to age five (5), the program will continue with Early Literacy Grant Funding.

**Listing of Bonner Scholars from Concord University**  
Board Memo #107

The Board approved the placement of additional Concord University Bonner Scholar students in Mercer County Schools to complete community service hours. To maintain his or her scholarship, each individual is required to complete direct community service hours for an average of seven (7) hours per week for fourteen (14) weeks.

**Listing of Student for Clinical Placements from Western Governors University**  
Board Memo #108

The Board approved the placement of Jacquilyn Hagerman, a Western Governors University student, in Mercer County Schools to complete her student teaching during the Spring semester. Michael Morgan, principal of Glenwood, and Edie Bennett, principal of Melrose, have agreed to accept Hagerman for placement. Her placement is contingent upon receipt of a student teaching permit, background check, and the university naming a site supervisor.

**Listing of Student Teachers from Concord University**  
Board Memo #109

The Board approved the placement of Concord University student teachers in Mercer County Schools for their second placement for the 2019-2020 Fall semester. Placements are contingent upon receipt of a student teaching permit, background check, and the university naming a site supervisor.

**Listing of Students Seeking Clinical Experiences from Bluefield State College**  
Board Memo #110

The Board approved the placement of Bluefield State students in Mercer County Schools to complete their student teaching and/or their clinical experience for the 2019-2020 Fall semester. Placement is contingent upon Mercer County Schools receiving a Student Teaching Permit, acceptable Background Check, and the name of university supervisors.

**MCTEC Technology Purchase for Business and Marketing Classroom**  
Board Memo #111
The Board approved the purchase of twenty-five (25) HP Probook 430 Notebooks from Zones for $19,189.50. This equipment is for the Business and Marketing classroom at Mercer County Technical Education Center. Quotations were obtained from three vendors:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Quantity</th>
<th>Price Per Item</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zones</td>
<td>25</td>
<td>$767.58</td>
<td>$19,189.50</td>
</tr>
<tr>
<td>HP</td>
<td>25</td>
<td>$829.00</td>
<td>$20,725.00</td>
</tr>
<tr>
<td>Amazon</td>
<td>25</td>
<td>$895.47</td>
<td>$22,386.75</td>
</tr>
</tbody>
</table>

The purchase will be paid from state funds designated for equipment replacement.

**MCTEC Technology Purchase for the Office Personnel and English Lab Class**
Board Memo #112

The Board approved the purchase of twenty-four (24) CTO Elitedesk 800 GA Tower PCs for $20,955.84. Four (4) of the tower PCs are for the office personnel at Mercer County Technical Education Center, and twenty (20) of the tower PCs are for the English Lab class at Mercer County Technical Education Center. Quotations were obtained from three vendors:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Quantity</th>
<th>Price Per Item</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zones</td>
<td>24</td>
<td>$873.16</td>
<td>$20,955.84</td>
</tr>
<tr>
<td>CDW</td>
<td>24</td>
<td>$892.00</td>
<td>$21,408.00</td>
</tr>
<tr>
<td>HP</td>
<td>24</td>
<td>$1,314.00</td>
<td>$31,536.00</td>
</tr>
</tbody>
</table>

The purchase will be paid from state funds designated for equipment replacement.

**Purchase of Playground Equipment for Princeton Primary School**
Board Memo #113

The Board approved the purchase and installation of playground equipment from Beyond Your Ordinary in the amount of $17,029.39. A new piece of equipment will be added to the existing Pre-K through second grade playground at Princeton Primary School. The principal and PTO researched multiple companies and equipment and worked with a representative from Beyond Your Ordinary to ensure that the needs of students are met.

The playground equipment is being purchased under The Interlocal Purchasing System, better known as TIPS Purchasing, a small regional cooperative of the Region 8 Education Service Center located in Pittsburg, TX. Section 8.1.8 of Policy 8200 of WV State Code allows these purchases to be made directly from a vendor without competitive bidding if the item is available from a legitimate government purchasing cooperative that has already obtained competitive bids that meet the requirements of Policy 8200.

The funds were raised by the PTO and community through various fundraisers.
Purchasing Card Transactions
Board Memo #114

The Board approved the payment of the following Purchasing Card (PCARD) transactions:

- AASA
- Amazon.com
- Aramark Uniform Services
- B3 Security Group LLC
- Blue Bird Bus Sales Inc.
- Bluefield Gas company
- Butane-Propane News
- Central printing Company
- Chapman Printing Co., Inc.
- Columbia Beauty Supply Inc.
- Courtyard by Marriott
- Dude Solutions, Inc.
- Embassy Suites Hotels
- Flaghouse
- Harbor Freight
- The Home Depot pro
- James F. Lincoln Arc Welding
- James and Law
- Komax Business Systems
- Kroger
- Lawson Products, Inc.
- Lowes
- Lusk Disposal Inc.
- Marianna Industries, Inc.
- Marriott
- Matheny Volvo & GMC
- Trucks
- Mike Holt Enterprises, Inc.
- The Office Pay Inc.
- Supplyworks
- City of Princeton
- Rittenhouse Book Distributors
- School Specialty / Classroom
- Sherwin Williams
- Company
- Sound Nutrition
- US Foods, Inc.
- Twin State Barber & Supply Inc.
- WV Parkway Authority
- WV Dept. of Env.
- WV American Water
- Company
- Lindsey Optical
- Appalachian Eye Care

Total $964,479.29

Additional Business

Change Order (K.W. Electric, Inc.) for Bluefield Primary School
Board Memo #115

On motion of Mr. Bailey, seconded by Ms. Kaufman, and by a 4-0 vote, the Board approved a change order with K.W. Electric, Inc. for the new primary school located in Bluefield for $7,699. This change order is to provide the electrical service underground rather than from poles. The underground service will enable the avoidance of power lines across the parking lot.

Real Estate Contract
Board Memo #116
On motion of Mr. Prudich, seconded by Mr. Bailey, and by a 4-0 vote, the Board approved a real estate contract for property located on Route 20 pending soil testing. Acquisition of this property is for the construction of a new elementary school.

**Employee Disciplinary Hearing and Personnel Action**  
Board Memo #117

On motion of Mr. Prudich, seconded by Ms. Kaufman, and by a 4-0 vote, the Board confirmed the suspension of Richard Grogan, substitute teacher, from substituting beginning September 19, 2019, through October 2, 2019. Mr. Grogan will be allowed to begin substituting again on October 3, 2019. Mr. Grogan was suspended due to instances of his conveying personal/philosophical beliefs to students on topics that were embarrassing to students and made some students uncomfortable. Mr. Grogan accepted his suspension and waived his right to a hearing before the Board.

**Personnel**  
Board Memo #86

On motion of Mr. Bailey, seconded by Ms. Kaufman, and by a 4-0 vote, the Board approved the following personnel agenda and addendum, contingent upon the return of an acceptable background check and drug testing:

**Personnel Agenda**  
October 8, 2019

**Note:** Employment is contingent upon acceptable background checks and drug testing.

**Professional**

**Leaves:**

**Jonathan Lester,** Special Education Teacher, PikeView Middle School, requests Paternity Leave beginning September 17, 2019, through September 30, 2019.

**Jo Ann Schorsch,** Special Education Teacher, Bluefield Intermediate School, requests Medical Leave beginning October 17, 2019, through November 26, 2019.

**Melissa Akers,** Teacher, Spanishburg School, requests Medical Leave beginning September 25, 2019, through October 8, 2019.

**Leave is recommended.**

**Resignations:**
Samuel Arrington, Special Education Teacher, Princeton Middle School, effective June 30, 2020. 
Reason: Retirement

**Coaching**

*(All coaching positions are pending WVSSAC receipt of certification)*

**Bluefield High School:**
Resignation: Tressie Hamm, Assistant Girls’ Basketball Coach

**PikeView Middle School:**
Athletic Program Support Volunteer: Brent Murphy, Cross-Country

**Extra-Curricular Contracts**

**Planning Period Coverage**

**Adjustment on Start Date:**
**Princeton Senior High School:**
Jennifer Persinger (effective August 8, 2019)

**Lunch/Bus Duty**

**Spanishburg School:**
Beverly Cox

**Emergency Substitute Plan (ESP)**

**Bluefield Middle School:**
Megan Carr
Tanya East
Christine Fletcher
Amy Heldreth
Abbey Hoffner
Pamela Lucado
Brianne McKinney
Stephanie Parnell
Michael Pennington
Ivory Rowe
Ronda Sheppard
Stephanie Smith
Allison Watkins
Johnathan Yost

**Alternative to Suspension (Grant Funded)**

**Sun Valley Elementary School:**
Stephanie Duncan
Brenda Thompson
Tina Cales
Tara Matney
Jennifer Furches
Sarah Graham

**Bluefield Intermediate School:**
Tia Griffey
Michelle Boyd
Amanda Blair-Keen
Crystal Leedy
Christopher Meadows

**Home/Hospital Instructor**
Ember Meadows

**Academic Bowl**

**Montcalm High School:**
Sarah Krondon

**Elementary Chairs**

**Spanishburg School:**
Michelle Redman  
Kristy Cecil

**Straley School:**
James Surosik  
Hayley Shrewsbury  
Summer Thomas  
Chelsea Triplett  
Keisha Gibson

**Team Leaders**

**Bluefield Intermediate School:**
Angela Alvis  
Vivian Saunders  
Tia Griffey  
Tracy Richmond  
JoAnn Schorsch

**PikeView Middle School:**
Jaclyn Underwood  
Billy Curry  
Michelle Jones  
Brandi Wilson  
Chris Belcher

**Professional Substitutes**

**Add:**
Rama Faulkner  
General Science 4-8  
Elementary Education 1-6  
Multi-Subjects K-8  
Specific Learning Disabilities K-12

**Remove:**
Katelyn Workman  
Dassa Giles  
Jana Walls

**Volunteers**

**Lashmeet/Matoaka School:**
Ginger Bailey  
Chasity Belcher  
Heather Brown  
Patricia Ferrell  
Rebecca Lester  
Holly McKinney  
Tina Mitchem  
Jaclyn Murphy  
Bonnie Lark  
Megan Lark  
Melody Scott  
Jordan Tilley

**Mercer County Early Learning Center-Princeton**
Heather Wood

**Montcalm Elementary School:**

Wendy Barger  Patricia Cadle  Patti Church  
Debra Day  Jacquelyn Hagerman  Dianna Harvey  
Melissa Havens  Jamie Hess  Ariel Hodges  
Michelle Kanode  Joanna Kendrick  Cynthia Lester  
April Nance  Ashley McClanahan  Linda Osborn  
Judy Pendergrass  Mercedes Pendergrass  Candace Phillips  
Sarah Powell  Drema Price  Justus Shrewsbury  
Ricki Simpkins  Nicky (Brandi) Simpson  Christina Smith  
Tiffany Smith  Tonya White  Sherry Williams  

Kimberly Wilson

**Melrose School:**

Debbie Marquis

**PikeView Middle School:**

Nick Mann  Moresa Mann  Jason Fox  
Sandra Fox  Gail Shrewsbury  Timothy Burr  
Joanna Burr  Sherry Shields-Lilly  Christine Fink  
Brandi Formato  Ramona Keys  Donna Collins  
Sheila Collins  Adam Fields  Jennifer Anderson  
Bobby Kinser, Jr.  Jeff Mitchem  Angie Mitchem  
Michael Jones  Michelle Jones  Kayla Parsons  
Lisa Hedrick  Debbi Hedrick  Crystal Barbour  
Jennifer Furches  Stephen Gray  Teresa Wiley  
Eugenia Jones  Carolyn Bray  Tanya Hoyle  

Rebecca Gray

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**Personnel Agenda**  
October 8, 2019

**Service Personnel**

**Leaves:**

Tony Douglas, Custodian, Bluewell School, requests Medical Leave beginning September 3, 2019, through October 2, 2019.


Martin Neal, Truck Driver/General Maintenance, Maintenance Department, requests Medical Leave beginning August 8, 2019, through August 23, 2019.
Rachael Pitcher, Bus Operator, Transportation Department, requests Medical Leave beginning May 23, 2019, through September 8, 2019.

Leave is recommended.

Resignations:

Beverly Whittaker, Cook II (part-time), Princeton Senior High School, effective December 31, 2019.
Reason: Retirement

Janie Bailey, Bus Operator (Bus #662 formerly Bus #577), Princeton Area, Transportation Department, effective December 31, 2019.
Reason: Retirement

Donna Calvert, Secretary, (Special Education), Central Office, effective December 31, 2019.
Reason: Retirement

Service Substitutes

Remove:
Ashley McClanahan
Kimberly Wiley
John Maxwell-Peds Driver

Addendum

Professional

Note: Employment is contingent upon acceptable background checks and drug testing.

Transfers:

Amanda Showalter, from Title I Social Worker, Princeton Primary School, to Student Support Specialists, Itinerant, effective contingent upon current position being filled.
* Amanda holds two part-time Title I Social Work Positions at Princeton Primary School, which makes her a full-time employee. *

Jennifer Williams, from School Counselor, Montcalm High School, to Student Support Specialist, Itinerant, effective contingent upon current position being filled.

Service Personnel

Resignations:
Cathy Marchant, Secretary III/Account II (part-time) (240 day), (Attendance), Central Office, effective December 31, 2019.
Reason: Retirement

Employment:

Amanda Adams, Bus Operator (Bus #641), Bluefield Area, Transportation Department, effective October 14, 2019.

Andrew Brock, Mechanic/Bus Operator (240 day), Transportation Department, effective October 28, 2019.

ADJOURNMENT

Nothing further appearing, Mr. Prudich made a motion to adjourn, seconded by Mr. Bailey and the meeting was adjourned at 7:28 P.M.

Deborah S. Akers, Secretary