The Mercer County Board of Education met in special session at 6:45 P.M. for a Budget Hearing, and in regular session at 7:00 P.M. on Tuesday, May 28, 2019, in the Mercer County Technical Education Seminar Center, Princeton, WV.

Members present were Paul Hodges, Jacinda Santon Smith, Gilbert Bailey, Mary Alice Kaufman, and Deborah Akers, Secretary. Greg Prudich was absent.

**BUDGET HEARING**

At 6:45 P.M., the Mercer County Board of Education convened for a Budget Hearing. The public was given the opportunity to comment or ask questions. No comments or questions were offered by the public. Board members were then given an opportunity for questions.

**PLEDGE OF ALLEGIANCE**

Todd Browning, Assistant Superintendent, led the Pledge of Allegiance to the Flag.

**RECOGNITIONS / PRESENTATIONS**

Paul Hodges, Jacinda Santon Smith, and Dr. Kristal Filipek recognized the individuals on the Board Recognizes for their accomplishments.

Princeton Senior High School students, Matthew Hillyer and Caroline Malachowsky, addressed the Board regarding class ranking.

**CITIZENS INPUT**

None.

**APPROVAL OF MINUTES**

Ms. Smith moved to approve the minutes for May 7, 2019, May 14, 2019, and May 20, 2019, seconded by Mr. Bailey, and by a 4-0 vote, the Board approved the minutes for May 7, 2019, May 14, 2019, and May 20, 2019.

**UNFINISHED BUSINESS**

*Policy I-45, Lesson Plans (Second Reading)*  
Board Memo #281
On motion of Ms. Smith, seconded by Ms. Kaufman, and by a 4-0 vote, the Board approved Policy I-45, Lesson Plans (Second Reading). This policy was changed to update policy, to clarify language and to make grammatical changes. No comments were received.

**Policy J-05, Communicable Disease Control Policy (Second Reading)**  
Board Memo #282

On motion of Ms. Kaufman, seconded by Mr. Bailey, and by a 4-0 vote, the Board approved Policy J-05, Communicable Disease Control Policy (Second Reading). This policy was changed to comply with the recommendations of the American Academy of Pediatrics, The Center for Disease Control, and the National Association of School Nurses. Five (5) comments were received.

**NEW BUSINESS**

**PRESENTATION OF CONSENT AGENDA**

There were no changes.

**Approval of Consent Agenda**

On motion of Ms. Kaufman, seconded by Ms. Smith, and by a 4-0 vote, the Board approved the items listed on the Consent Agenda.

**Transfer of Student to Monroe County**  
Board Memo #314

The Board approved the request of Jerrica Baker to release her son to attend school in Monroe County. Pursuant to WV Code 18-5-16, Board approval is necessary to transfer students to other counties.

**Carpentry Shop Purchase - MCTEC**  
Board Memo #315

The Board approved the purchase of a mortising machine, an extreme duty planer, a CNC laser cutter/engraver, and various sizes of mortising chisels for the MCTEC Carpentry class from Grizzly for $20,751.65. Pricing was secured from six (6) vendors, with only one (1) vendor capable of supplying all items.

<table>
<thead>
<tr>
<th>ITEM</th>
<th>Mortising Machine</th>
<th>Extreme Duty Planer</th>
<th>CNC Laser Cutter/Engraver</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grizzly</td>
<td>$975.00</td>
<td>$9,995.00</td>
<td>$8,750.00</td>
</tr>
<tr>
<td>Raleigh Industrial</td>
<td>$1,095.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Elite Metal Tools</td>
<td></td>
<td>$10,199.00</td>
<td></td>
</tr>
<tr>
<td>Jamieson Laser</td>
<td></td>
<td></td>
<td>$10,980.00</td>
</tr>
<tr>
<td>Optics Planet</td>
<td></td>
<td></td>
<td>$9,296.99</td>
</tr>
</tbody>
</table>
Wal-Mart $1,130.00 $10,480.00

The purchase will be paid for with the Modernization grant. The total cost will be $19,720, from Grizzly. Adding the mortising chisels and shipping will bring the total to $20,751.65.

**MCTEC Technology Purchase for the English Lab**
Board Memo #316

The Board approved the purchase of twenty (2) HP ProBook Laptops for the MCTEC English Lab from Zones, Inc. for $11,767.20. Pricing of this equipment is from the TEC State Contract and is in compliance with Purchasing Policy D-04. Funding is from State Vocational Funds.

**Bid #895 Refrigerated Maintenance**
Board Memo #317

The Board approved services through Southern Air, Inc. at an established hourly contract rate for necessary repairs of refrigerated equipment in school cafeterias and two (2) preventive maintenance services per year on the equipment. Bids were sent to seven vendors:

- Childers Enterprises, Inc. 1604 S. Kanawha Street Beckley, WV 25801
- S & R Refrigeration Route 1, Box 108 Matoaka, WV 24736
- Pennington Equipment 208 N. 1st Street Princeton, WV 24740
- Appalachian Heating P.O. Box 770 Bradley, WV 25818
- Sigmon Refrigeration P.O. Box 6099 Princeton, WV 24740
- Southern Air 848 Mercer Mall Road Bluefield, WV 24701
- Underwood Refrigeration 308 Cliff Drive Rock, WV 24747

Two (2) responses were received:

- Southern Air $70.00 per hour
- Underwood Refrigeration $70.00 per hour

(Underwood Refrigeration was disqualified due to missing required proof of electrical license/certification.)

The hourly rate includes time on the job site repairing or diagnosing broken equipment, plus travel time, mileage, and telephone charges. The Board paid $55,194 in FY 18 for these services.
**RFP #268 Physical Therapy Services – Renewal 2**  
Board Memo #318

The Board approved the renewal of physical therapy services from Renee S. Green to identified students. Her renewal price remains the same, $150 per hour for evaluation and written report, and $80 per hour for teacher consultation/training, meetings, and therapy sessions.

**Delta Dental Contract FY 2019-2020**  
Board Memo #319

The Board approved the contract renewal between Delta Dental of West Virginia and the Mercer County Board of Education, Group number 10023. The renewal contract will be effective July 1, 2019 through June 30, 2020, with an administrative fee of 15.34%. There were no changes in the contract services with Delta Dental. A contractual renewal agreement is required on an annual basis.

**Payment of Invoices – May**  
Board Memo #320

The Board approved payment of invoices for the month of May. A list of vendors and amounts are available for review at the Central Office. The actual checks have been written and are being held in the Office of the Treasury, pending consideration by the school board. Checks will be issued to the vendors upon school board approval.

**Payment of Invoices – June (Pre-approved)**  
Board Memo #321

The Board approved issue and release for payment, invoices as presented for public utilities, cash advances for travel in accordance with policy and contractual obligations; the Superintendent of Schools or designee (Treasurer) is directed to issue and release for payment invoices as presented for public utilities and contractual obligations in accordance with budgetary, purchasing and school board policy for the month of June.

**Budget Supplements and Transfers**  
Board Memo #322

The Board approved the following Budget Supplements and Transfers:

<table>
<thead>
<tr>
<th>Fund 61 Supplements:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rural School Act</td>
<td>55.76</td>
</tr>
<tr>
<td>Mentor Teacher Grant</td>
<td>13,130.48</td>
</tr>
<tr>
<td>Tools for Schools</td>
<td>282,741.28</td>
</tr>
<tr>
<td>CTE Simulated Workplace Grant</td>
<td>375.00</td>
</tr>
<tr>
<td>Robotics Grant</td>
<td>10,000.00</td>
</tr>
<tr>
<td>Title VI – Math4Life</td>
<td>39,812.43</td>
</tr>
</tbody>
</table>
NSLP Equipment Grants  56,666.81  
National Board Reimbursement  360.00  
Alternative Education  157,564.00  
Local Programs  6,125.00  

Total Supplements $566,830.76

Fund 61 Transfers:
- Math4Life  2,320.00
- General Fund  2,880.00

Total Transfers $5,200.00

Additional Business

2019-2020 Proposed Budget  
Board Memo #323

On motion of Ms. Smith, seconded by Mr. Bailey, and by a 4-0 vote, the Board approved the 2019-2020 Proposed Operating Budget, which includes General Current Expense Fund, Special Levy Fund, Permanent Improvement Fund, Capital Project Fund and the Special Revenue Fund. The proposed operating budget total is $114,218,957.

Salary schedules currently remain unchanged from FY 2018-2019. Should the WV Legislature approve any changes to the current salary schedules, those will be provided to you for your approval.

Personnel  
Board Memo #324

On motion of Mr. Bailey, seconded by Ms. Kaufman, and by a 4-0 vote, the Board approved the following personnel agenda and addendum, contingent upon the return of an acceptable background check and drug testing:

Personnel Agenda  
May 28, 2019

Note: Employment is contingent upon acceptable background checks and drug testing.

Professional

Leaves:

Teresa Russell, Data/Information Specialist, Central Office, requests Medical Leave beginning May 16, 2019, through July 19, 2019.

**Suzette Crumley**, Counselor, Itinerant, requests Medical Leave beginning May 14, 2019, through June 7, 2019.

**Gayle Mastrandrea**, Teacher, Glenwood School, requests Medical Leave beginning May 1, 2019, through June 5, 2019. Her previous leave was January 14, 2019, through April 30, 2019.

**Christie Meadows**, Teacher, Glenwood School, requests Maternity Leave beginning May 17, 2019, through June 5, 2019.

*Leave is recommended.*

**Resignations:**

Reason: Resignation

**LTC Giles H. Cutler, Jr.,** JROTC Instructor, Princeton Senior High School, effective June 6, 2019.  
Reason: Resignation

**Michelle Poore**, Music Teacher, PikeView Middle School, effective June 30, 2019.  
Reason: Resignation

**Transfers:**

**Anna Lilly**, from Assistant Principal (216 day), PikeView High School, to Principal (230 day), PikeView High School, effective July 8, 2019.

**Amber Riffe**, from Teacher, Straley School, to Teacher, Melrose School, effective August 5, 2019.

**Leeann Taylor**, from Teacher Fifth (5th) Grade, Melrose School, to Teacher, Third (3rd) Grade, Melrose School, effective August 5, 2019.

**Tanya Spinella**, from Teacher, Bluefield Middle School, to Music Teacher, Princeton Middle School, effective August 5, 2019.

**Erika Wimmer**, from Teacher, Bluefield Intermediate School, to Title I Instructional Interventionist, Itinerant, effective August 5, 2019.

**Leigh Ann Owens**, from Special Education Teacher, Itinerant, to Special Education Teacher, PikeView High School, effective August 5, 2019.
Teresa Cochran, from School Counselor (205 day), Itinerant, to School Counselor (210 day), Princeton Senior High School, effective July 25, 2019.

Racine Stefancic, from Teacher, Memorial Primary School, to Teacher, Oakvale School, effective August 5, 2019.

Natalie Fields, from English Teacher, Princeton Senior High School, to English Teacher, PikeView High School, effective August 5, 2019.

Sydney Saunders, from PreK Special Needs Teacher, Mountain Valley Elementary School, to PreK Special Needs Teacher, Mercer County Early Learning Center-Princeton Site, effective August 5, 2019.

Krystal Cundiff, from Teacher, Mountain Valley Elementary School, to Teacher, Glenwood School, effective August 5, 2019.

Brianne McKinney, from Restorative Learning Teacher (Grant Funded), Bluefield Middle School, to English Teacher, Bluefield Middle School, effective August 5, 2019.

Dr. Mary Woodbury, from Music/Band Teacher, Bluefield Middle School, to Music/Band Teacher, Glenwood School, effective August 5, 2019.

Summer Thomas, from Teacher, Memorial Primary School, to Title I Instructional Interventionist, Itinerant, effective August 5, 2019.

Preferred Recall List:

Sarah Shrader, from Preferred Recall List to, Teacher, Bluefield Intermediate School, effective August 5, 2019.

Shian Lester, from Preferred Recall List to, Title I Instructional Interventionist, Memorial Primary School, effective August 5, 2019.

Rachel Rose, from Preferred Recall List to, Teacher, Bluewell School, effective August 5, 2019.

Tamera Fielder, from Preferred Recall List to, Teacher, Bluewell School, effective August 5, 2019.

April Dye, from Preferred Recall List to, Special Education Teacher (Alternative Certification), Princeton Middle School, effective August 5, 2019.

Employment:

Craig Defendorf, Automotive Technology Instructor, Mercer County Technical Education Center, effective August 5, 2019.
Savanna Hammond, Criminal Justice Instructor, Mercer County Technical Education Center, effective August 5, 2019.

Lauren White, Business Teacher (part-time), PikeView High School, effective August 5, 2019. *This with her Business Teacher (part-time), at PikeView High School, makes her a full-time employee.*

Lamonya Stevenson, Title I Social Worker (part-time), Lashmeet/Matoaka School, effective August 5, 2019.

Janelle Walsh, Music Teacher, Itinerant, effective August 5, 2019.

Jordan Stuart, Title I Social Worker, Glenwood School, effective August 5, 2019.

Coaching

(All coaching positions are pending WVSSAC receipt of certification)

Princeton Middle School:
Resignation: Scarlet Abdelwahed, Head Volleyball Coach

PikeView Middle School:
Resignation: Jeffery Ellison, Assistant Football Coach

PikeView High School:
Resignation: Eric Lawson, Assistant Boys’ Soccer Coach

Bluefield Middle School:
Resignation: Joseph Pennington, Assistant Volleyball Coach

Bluefield High School:
Resignation: Terry Mullins, Assistant Baseball Coach

Extra-Curricular Contracts
Home/Hospital Instructor

Joy Kinser

PikeView High School
Department Chairs 2018-2019
Ending June 5, 2019

Science: Teresa Barton
Special Education: Mona Lester
PE/Health: Colton Thompson
Barry Bowman  Social Studies Co-Chair:  Christina Martin  
Business:  Kristin Wilburn

JoAnna Burr  Social Studies Co-Chair:  Tanya Baldwin

Early Entrance Screener for Kindergarten Teacher  
June 11, 2019  
Princeton Primary School

Donna Pennington

Extended School Year Special Education Program  
Extended School Year  
Program Dates: July 8 -31, 2019  
(Half-Day, Monday and Tuesday Only, unless otherwise noted)

Special Education Teacher:  Shelia Bolin
PreK Special Needs Teacher:  Donna Pennington
Vision Impaired:  Randa Bailey

Hearing Impaired:  Courtney Tolliver
English as a Second Language (ESL):  Savanna Holt

2019-2020 School Year  
Virtual Homebound

Math:  Heather Austin  
Science:  Josh Ellison  
English:  Aundrea Rutledge

Special Education:  Shelia Bolin  
Social Studies:  Lisa Perry-Shoda

JROTC Contract Extension from 10 Months to 11 Months  
From 200 days to 220 Days (2018-2019 School Year)

MSG James Barnes  1SG Nathan Cook  MSG Robert Riggs

County Department Chairs for the 2019-2020 School Year

Band Chair:  
Elementary Music Chair:  
Academic Coaches for the 2019-2020 School Year

PikeView High School: Teresa Barton
Bluefield High School: Taylor Bulson
Princeton Senior High School: Laura Presley

Professional Substitutes

Remove:
Stephen Pack Terri Martin Mavadell Bailey

Volunteers

Oakvale School: Bryce Veneri
Princeton Middle School: Douglas Creer

Service Personnel

Leaves:

Jennifer Crowe, Autism Mentor, Princeton Primary School, requests Medical Leave beginning May 30, 2019, through June 5, 2019. Her previous leave was March 1, 2019, through May 29, 2019. Her previous leave December 3, 2018, through February 28, 2019. Her previous leave was September 4, 2018, through November 30, 2018. Her previous leave was May 31, 2018, through August 31, 2018.

Leave is recommended.

Resignations:

John Caves, Special Education Aide, Montcalm Elementary School, effective June 5, 2019.
Reason: Retirement

Transfers:

Lisa Hylton, from Cook II, PikeView Middle School, to Cook II, Straley School, effective August 5, 2019.
Charles Harman, Custodian III (part-time), Shift: 2:00 p.m. – 5:29 p.m., Lashmeet/Matoaka School, to Custodian III (200 day), Shift: 2:00 p.m. – 10:00 p.m., Spanishburg School, effective August 5, 2019.

Administrative Transfer:

Rebecca McFadden, from Administrative Transfer, to ECCAT/Aide w/Transportation Duties, Mercer County Early Learning Center-Princeton Site, effective August 5, 2019.

Preferred Recall List:

Tonya Bowden, from Preferred Recall List, to ECCAT/Aide w/Transportation Duties, Mercer County Early Learning Center-Princeton Site, effective August 5, 2019

Whitney Perdue, from Preferred Recall List, to Special Education Aide w/Transportation Duties (as needed), PikeView High School, effective August 5, 2019.

Employment:

Nathan Farmer, Mechanic/Bus Operator, Transportation Department, effective June 3, 2019.

Extra-Curricular Assignments

Extended School Year
Program Dates: July 8 -31, 2019
(Half-Day, Monday and Tuesday Only, unless otherwise noted)

Special Education Aide: Bus Operator:
Ronda Thornton Kenny Holt

Service Substitutes

Remove:
Dana Neely Charity Adams
Ronnie Walton Ashley Meadows

Addendum

Professional

Note: Employment is contingent upon acceptable background checks and drug testing.

Leaves:
Lucinda Presley, Teacher, Straley School, requests Medical Leave beginning May 10, 2019, through June 5, 2019.

Leave is recommended.

Resignations:

Brittany Griffith, Kindergarten Teacher, Princeton Primary School, effective June 5, 2019.
Reason: Resignation

Transfers:

Christopher Eanes, from Social Studies Teacher, Bluefield High School, to Social Studies Teacher, PikeView High School, effective August 5, 2019.

Donna Rogers, from Library/Media Teacher, Bluefield Middle School, to Library/Media/TIS, PikeView High School, effective August 5, 2019.

Employment:

Allison O’Dell, Title I Social Worker, Mountain Valley Elementary School effective August 5, 2019. *This position will be housed at Ceres Elementary School and MCELC-Bluefield Site until the opening of Mountain Valley Elementary School.

Coaching

(All coaching positions are pending WVSSAC receipt of certification)

Glenwood School:
Employment: Amy Wooldridge, Head Cheerleading Coach

Extra-Curricular Contracts

Home/Hospital Instructor

Steven McClanahan

Extended School Year – Special Education
July 8 – July 31, 2019 (Half-day, Monday and Tuesday only unless otherwise noted)

Terry Owens – Speech Pathology Therapist

Early Entrance Screener – Counselor
June 11, 2019

Teresa Cochran
Summer Learning Academy - Nurse
Program Dates: July 9 -12, July 15-19, July 22-26, 2019
Nurse Workday 8:30 a.m. – 12:30 p.m. except for July 8
July 26- Field Trip for Students (includes Nurse)

Tonya Osborne

Mentor Teachers
2019-2020

Leeann Taylor  Karen Lattie  Jarrod O’Dell
Julie Miller  Ashley Shaw  Sandy Gallimore
Jessica Pritchett  Jozett Cooper

Service Personnel

Leaves:

Carolyn Brown, Certification Coordinator, Human Resources, requests Medical Leave beginning June 18, 2019, through July 30, 2019.

Leave is recommended.

Resignations:

Derick Flack, Custodian IV (240 day), Shift: 2:00 p.m. – 10:00 p.m., Bluefield High School, effective June 5, 2019.
Reason: Resignation

Summer Learning Academy
Cooks
Program Dates: July 8* -12, July 15-19, July 22-26, 2019
Cook Workday 8:00 a.m. – 1:00 p.m. except for July 8
*July 8, 2019, 8:00 a.m. – 10:30 a.m.

Whitethorn Primary School:
Remove:
Patricia Hartwell

Employee Disciplinary Hearing and Personnel Action
Board Memo #325

On motion of Ms. Smith, seconded by Ms. Kaufman, and by a 4-0 vote, the Board confirmed the three-day suspension of Ray Powers, without pay, from his bus driver’s position. This suspension began on May 28, 2019, and will continue through May 30, 2019.
While operating the bus, Mr. Powers was using his cell phone, which is a violation of Mercer Board of Education Policy G-38, *Use of Cell Phones and Other Electronic Devices on School Property*. Additionally, he compromised the safety of our students by operating the bus with a blown rear tire.

During a conference on May 16, 2019, Mr. Powers indicated that he accepted the suspension and responsibility for his actions.

**EXECUTIVE SESSION**

On motion of Ms. Smith, seconded by Ms. Kaufman, and by a 4-0 vote, the Board withdrew into Executive Session from 7:44 P.M. to 8:10 P.M. according to WV Code 18-4-6(d) matter relating to evaluation of a county superintendent shall occur in executive session.

**ADJOURNMENT**

Nothing further appearing, Ms. Kaufman made a motion to adjourn, seconded by Ms. Smith, and the meeting was adjourned at 8:12 P.M.

Deborah S. Akers, Secretary