The Mercer County Board of Education met in regular session at 7:00 P.M. on Tuesday, May 14, 2019, in the Seminar Center at the Mercer County Technical Education Center, Princeton, WV.

Members present were Paul Hodges, Jacinda Santon Smith, Gilbert Bailey, Mary Alice Kaufman, Greg Prudich, and Deborah S. Akers, Secretary.

PLEDGE OF ALLEGIANCE

Rick Ball, Assistant Superintendent, led the Pledge of Allegiance to the Flag.

CITIZENS INPUT

None.

APPROVAL OF MINUTES

Ms. Kaufman moved to approve the minutes for April 9, 2019, April 15, 2019, April 16, 2019, and April 23, 2019, seconded by Mr. Bailey, and by a 5-0 vote, the Board approved the minutes for April 9, 2019, April 15, 2019, April 16, 2019, and April 23, 2019.

NEW BUSINESS

PRESENTATION OF CONSENT AGENDA

There were no changes.

Approval of Consent Agenda

On motion of Mr. Prudich, seconded by Mr. Bailey, and by a 5-0 vote, the Board approved the items listed on the Consent Agenda.

2019-2020 Proposed Step 7 Budget
Board Memo #288

The Board approved proposed 2019-2020 Step 7 Budget which reflects the education needs of the students of Mercer County Schools. The following is a summary of needs:

1. Implement WV College and Career Readiness Standards.
2. Address deficiencies in achievement in the area of Language Arts / Reading.
3. Address deficiencies in achievement in the area of Mathematics.
4. Provide resources necessary, including textbooks, for the implementation of WV Next Generation standards and WV Content Standards and Objectives.
5. Provide additional technology hardware for classroom instructional use.
6. Provide resources for the continuation of programs designed to help students actively engaged in school.
7. Provide resources for the continuation of programs that support and enhance the goal of increasing the graduation rate.
8. Provide support and resources for procedures / programs / practices that will enhance school climate.
9. Promote and support professional practices and initiatives that emphasize reading comprehension and all types of writing.
10. Provide resources and support for project learning activities which promote the active engagement of students.

The Step 7 project budget, excluding personnel, is detailed below.

<table>
<thead>
<tr>
<th>Project</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-K Collaboratives</td>
<td>$380,000</td>
</tr>
<tr>
<td>Instructional Materials and Equipment</td>
<td>$176,780</td>
</tr>
<tr>
<td>Student Engagement</td>
<td>$20,000</td>
</tr>
<tr>
<td>Technology</td>
<td>$250,000</td>
</tr>
</tbody>
</table>

**Pre-K Collaboratives** – Universal Pre-K enables Mercer County Schools to collaborate with private and federal Pre-K providers to provide developmentally appropriate instruction for 3- and 4-year old students in Mercer County.

**Instructional Materials and Equipment** – This project supports all of the needs identified through the needs assessment. To support academic growth in Reading / Language Arts, mathematics, and other disciplines, supplemental learning materials are required. These supplies complement adopted texts and Next Generation curriculum. They enable students to apply learning through hands on activities, experiments, independent reading and special opportunities.

**Student Engagement** – In order to address the need to help students stay actively engaged in school (Priority need #7), enhance our schools’ climate (priority need #6), and to ultimately increase our graduation rate (priority #8), Mercer County has developed numerous ways to incentivize, reward, and recognize student achievement and healthy behaviors. This project enables the district to challenge students in math, Reading / Language Arts, Fine Arts, high school academics, etc.

**Technology** – Technological devices and software are no longer used to simply enhance instruction. They now deliver instruction and enable instructional practice and are, thus, required staples in the classroom.

**Agreement with Bluefield College for Placement of Students for Clinical Experiences**

Board Memo #289

The Board approved a one-year agreement with Bluefield College which sets forth responsibilities relating to the placement of teacher candidates for their student teaching placements in Mercer County Schools during the 2019-2020 school year. All student
teaching placements are pending Mercer County Schools’ receipt of each candidate’s West Virginia Student Teaching Permit, each candidate’s background check and the College naming a site supervisor for each candidate.

**Agreement with Bluefield State College for Placement of Students for Clinical Experiences**
Board Memo #290

The Board approved a one-year agreement with Bluefield State College which sets forth responsibilities relating to the placement of teacher candidates for their student teaching placements in Mercer County Schools during the 2019-2020 school year. All student teaching placements are pending Mercer County Schools’ receipt of each candidate’s West Virginia Student Teaching Permit, each candidate’s background check and the College naming a site supervisor for each candidate.

**Agreement with Concord University for Placement of Students for Clinical Experiences**
Board Memo #291

The Board approved one-year agreement with Concord University which sets forth responsibilities relating to the placement of teacher candidates for their student teaching placements in Mercer County Schools during the 2019-2020 school year. All student teaching placements are pending Mercer County Schools’ receipt of each candidate’s West Virginia Student Teaching Permit, each candidate’s background check and the College naming a site supervisor for each candidate.

**Athens Baptist Church Parking Lot Lease Agreement**
Board Memo #292

The Board approved a Lease Agreement for use of the Athens Baptist Church parking lot by Athens Elementary School for FY 2019-2020. The term of this lease will be August 1, 2019, through June 30, 2020. The consideration is $800 per school term.

**Bid #894 2019 Paving**
Board Memo #293

The Board approved AAA Paving to provide paving services for $223,324. Funding from the Board and from the Hunnicutt Paving Fund will be used to fund the base bid and Alternate 1.

Bid #894 2019 Paving, was issued to obtain competitive bids for paving at the following locations: Brushfork, Glenwood, MCTEC Store Front, Mercer Elementary, Transportation/Baseball parking lot – Section A and Sun Valley. Bid #894 also included two alternates to pave additional areas in the Transportation/Baseball parking lot, referenced as Alternate 1 and Alternate 2, contingent upon funding.
The bid was advertised in two local newspapers and a mandatory pre-bid was held on April 30, 2019. The pre-bid was attended by five vendors.

<table>
<thead>
<tr>
<th>AAA Paving</th>
<th>Southern WV Paving</th>
<th>Asphalt Contractors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Princeton, WV</td>
<td>Beckley, WV</td>
<td>Lavalette, WV</td>
</tr>
<tr>
<td>Janelles Paving</td>
<td>Elite Paving</td>
<td></td>
</tr>
<tr>
<td>Princeton, WV</td>
<td>Princeton, WV</td>
<td></td>
</tr>
</tbody>
</table>

Bid results are shown below:

<table>
<thead>
<tr>
<th>Location</th>
<th>AAA Paving</th>
<th>Asphalt Contractors</th>
<th>WV Paving</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brushfork</td>
<td>$22,196</td>
<td>$33,742</td>
<td>$27,500</td>
</tr>
<tr>
<td>Glenwood</td>
<td>$27,900</td>
<td>$35,172</td>
<td>$30,500</td>
</tr>
<tr>
<td>MCTEC Store Front</td>
<td>$31,620</td>
<td>$38,775</td>
<td>$30,500</td>
</tr>
<tr>
<td>Mercer</td>
<td>$6,572</td>
<td>$16,000</td>
<td>$16,000</td>
</tr>
<tr>
<td>Transportation / Baseball</td>
<td>$74,152</td>
<td>$74,493</td>
<td>$65,000</td>
</tr>
<tr>
<td>Parking Lot – Section A</td>
<td>$4,000</td>
<td>$9,609</td>
<td>$11,000</td>
</tr>
<tr>
<td>Total</td>
<td>$166,440</td>
<td>$207,791</td>
<td>$180,500</td>
</tr>
<tr>
<td>Discounted total to pave all</td>
<td>$163,928</td>
<td>-</td>
<td>$171,500</td>
</tr>
<tr>
<td>Transportation / Baseball</td>
<td>$59,396</td>
<td>$47,052</td>
<td>$53,000</td>
</tr>
<tr>
<td>Parking Lot – Section B Alternate 1</td>
<td>$76,000</td>
<td>$90,148</td>
<td>$76,700</td>
</tr>
<tr>
<td>Alternate 2</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total with Alternate 1</td>
<td>$223,324</td>
<td>$254,843</td>
<td>$224,500</td>
</tr>
</tbody>
</table>

Funding from the Board and from the Hunnicutt Paving Fund will be used to fund the base bid and Alternate 1 for a total of $223,324.

**Bid #896 Guttering Replacement**

Board Memo #294

The Board approved Elite Builders for the replacement of damaged guttering at Hunnicutt Baseball Field and Melrose Elementary Annex Building at a cost of $20,400. Bid #896 Guttering Replacement was issued for the purpose of replacing 1,233 feet of damaged guttering. This includes all down spouts and cross connections. The bid was sent to eight vendors.

Main Street Builders
P.O. Box 309
Princeton, WV 24740

DCI/Shires, Inc.
P.O. Box 1259
Bluefield, WV 24701
Bid 884 Student Athletic Insurance Renewal 1
Board Memo #295

The Board approved Renewal 1 to The Young Group for supplemental student athletic insurance in the amount of $18,426 for one additional year. Renewal 1 pricing was requested for Bid 884 Student Athletic Insurance from The Young Group. The stated pricing includes coverage for student athletes and band members. The price remains the same as last year.

CEFP Consultant
Board Memo #296

The Board approved the $40,000 cost for consulting services to ZMM Architects and Engineers. On April 9, 2019, by Board approval, an award was made to ZMM Architects and Engineers for consulting services for the 2020 CEFP and fee negotiations undertaken in accordance with SBA guidelines. The cost for services in 2010 was $75,000.

Cellular Phone Services 2019/2020
Board Memo #297

The Board approved renewal of Cellular Phone Services to Sprint. Section 8.1.8 of Policy 8200 of WV state code allows for purchases directly from a vendor without competitive bidding if a legitimate government purchasing cooperative has already obtained competitive bids that meet the requirements of Policy 8200.

Pricing for Cellular Phone Services with Spring remains the same for FY 2019/2020, under the WSCA and the NASPO Cooperative. Annual cost is estimated at $33,464.43, which is an increase from last years’ cost due to upgrades in service from standard phone service to Smart Phone service for maintenance employees. This upgrade replaces tablets they previously used for work order processing.
Go Math Training  
Board Memo #298  

The Board approved the cost of Houghton Mifflin Training Sessions in Go Math for Grades K-6. The cost of the training is $14,000. The training is provided through the Mercer County Title I Program.

MCTEC Technology Purchase for Cosmetology, Options, Therapeutic, and Agriculture  
Board Memo #299  

The Board approved the purchase of two (2) Viewsonic full touch displays, wall mounts, four (4) Prodesk HP computers, three (3) HP Probook laptops, thirty (30) Lenovo Winbooks, and one (1) mobile cart from Zones, Inc. for $17,147.50. Pricing is from the TEC State Contract and is in compliance with Purchasing Policy D-04. Funding is from the CTE State Formula Grant.

Melrose Parking Lot Lease Agreement  
Board Memo #300  

The Board approved a Lease Agreement for use of the Melrose Presbyterian Church parking lot by Melrose Elementary School for FY 2019-2020. The term of this lease will be August 1, 2019, through June 30, 2020. The consideration is the same as previous years in that the Board will maintain the parking lot.

PikeView High School Softball/Soccer Field Lights  
Board Memo #301  

The Board approved the purchase and installation of LED field lights for the softball and soccer fields utilized by PikeView High School and PikeView Middle School from Musco Sports Lighting for $265,373. Sourcewell (Formerly NJPA) Master Project #170558 Contract #082114-MSL pricing was requested from Musco Sports Lighting. Musco submitted a quote which includes delivery and installation within approximately four to six (4-6) weeks from approval. Installation will be performed by subcontractors AEP and Worley Electric. The lighting contains a twenty-five (25) year product assurance and warranty that covers materials and onsite labor with twenty-four / seven (24/7) monitoring and customer support.

Section 8.1.8 of Policy 8200 of WV state code allows these purchases directly from a vendor without competitive bidding if the item is available from a legitimate government purchasing cooperative that has already obtained competitive bids that meet the requirements of Policy 8200.

Placement of Students from Concord University for Clinical Experiences (Summer Semester 2019 for Concord University)  
Board Memo #302
The Board approved the placement of student observers and Education Leadership candidates from Concord University during the 2019 Summer Semester. The Summer placements will begin on May 20, 2019, and will be completed by June 4, 2019. The placement for the M.Ed. Education Leadership Program will begin June 24, 2019, and will be completed by July 31, 2019.

Placements are being required for Concord University Students currently enrolled in one of the attached courses. Placement is contingent upon Mercer County Schools receiving (if applicable) Student Teaching Permit, acceptable background check and name of university supervisor(s).

**Purchase of Replacement Engines for Bus 605 and 613**
Board Memo #303

The Board approved the purchase of two replacement engines from Worldwide Equipment, Princeton, WV, in the amount of $30,160. In compliance with Mercer County Policy D-04, the Supervisor of Transpiration sought authorization to purchase a replacement engine for Bus 605 and 613. Bus 605 is a 2011 Bluebird and 613 is a 2012 Bluebird. The body, frame and drivetrain are in good condition on both buses. A replacement engine price was secured from three vendors.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Price Each</th>
</tr>
</thead>
<tbody>
<tr>
<td>Worldwide</td>
<td>$15,080.00</td>
</tr>
<tr>
<td>Matheny</td>
<td>$15,199.95</td>
</tr>
<tr>
<td>Fleet Pride</td>
<td>$15,565.00</td>
</tr>
</tbody>
</table>

Transportation mechanics will replace the engines.

**Reauthorization of Agreement between the Chuck Mathena Center and Mercer County Schools for FY 2019-2020**
Board Memo #304

The Board approved an Agreement between the Chuck Mathena Center and Mercer County Schools for FY 2019-2020. The total cost, to date, for all events including technology is $19,354.50.

**RFP 287 Plumbing Supplies**
Board Memo #305

The Board approved Ferguson to provide plumbing supplies as used for facility maintenance. Proposals were sent to four vendors.

Ferguson Enterprises  
2 Turnpike Industrial Park  
Princeton, WV 24740

Ferguson Enterprises  
2 Turnpike Industrial Park  
Princeton, WV 24740

Lowe’s of Princeton  
1110 Old Oakvale Road  
Princeton, WV 24740
Proposals were analyzed according to the evaluation criteria set forth in the bid with the maximum points available shown below:

- Price % off: 20 points
- Price for frequently purchased items: 20 points
- Minimum order price: 10 points
- Lead-time for frequently purchased items: 10 points
- Lead-time for other orders: 10 points
- Distance for counter pick-up orders: 10 points
- Compliance with bid requirements: 10 points
- Prior experience with the Mercer County Board of Education: 10 points

One proposal response was received. Ferguson submitted all the required proposal documents. Vendor rankings are shown below:

Ferguson 100 points

**Summer Learning Academy Books**
Board Memo #306

The Board approved BulkBookstore to provide books through the Mercer County Title I Program for the Summer Learning Academy at a cost of $12,666.

**Transfer of Student to Raleigh County**
Board Memo #307

The Board approved the request of Melissa Hagy that her daughter be permitted to attend fifth grade at Ghent Elementary School for the 2019-2020 School Year. Ghent Elementary School is closer to her residence, more convenient for travel to work, and her daughter has attended there since kindergarten.

**Waiver of WVBE Policy-2510 Request Form for Advanced Placement**
Board Memo #308

The Board approved the request from Rod Smith for waiver of State Board of Education Policy 2510 for Advanced Placement.

**Purchasing Card Transactions**
Board Memo #309
The Board approved the payment of the following Purchasing Card (PCARD) transactions:

- Amazon.com: $17,229.50
- The American Institute of: $119.98
- Bluefield Gas Company: $22,342.87
- The Bulk Bookstore: $2,334.00
- Columbia Beauty Supply Inc.: $1,144.91
- Delta Education: $45.93
- Eastern Vault Company, Inc.: $990.00
- Harpercollins Publishers, LLC: $767.52
- Komax Business Systems: $29,166.81
- Kroger: $516.23
- Lawson Products, Inc.: $8,037.99
- Lusk Disposal Inc.: $13,418.16
- Mason and Barry, Inc.: $275.36
- Matheny Volvo & GMC Trucks: $11,465.21
- Airgas USA, LLC: $732.42
- Noland Company: $188.88
- Supplyworks: $41,456.84
- City of Princeton: $2,364.00
- RK Holdings LLP: $197.94
- Sam’s Club: $1,999.66
- Specialty/Classroom: $14,805.18
- WV Foods, Inc.: $219,770.64
- WV Dept. of Env.: $330.00
- WV American Water Company: $190.00
- Lindsey Optical: $14,965.78
- Appalachian Eye Care: $4,364.80
- WalMart: $2,215.65
- Total: $411,942.94

Additional Business

Policy I-15, Virtual Education Program Policy (First Reading – No Action Required)
Board Memo #310

No Action Taken.

New Primary School in Bluefield Named
Board Memo #311

On motion of Mr. Prudich, seconded by Ms. Kaufman, and by a 5-0 vote, the Board approved the name “Bluefield Primary School” for the new elementary school in Bluefield. The kindergarten students of Whitethorn and Memorial Primary Schools chose Bluefield Primary School to be the name of their combined new elementary school in Bluefield. As their mascot, they chose Beaver Kits. Their school colors will be cardinal, blue, gray, and white.

Personnel
Board Memo #312

On motion of Ms. Smith, seconded by Ms. Kaufman, and by a 5-0 vote, the Board approved the following personnel agenda, contingent upon the return of an acceptable background check and drug testing:
Personnel Agenda
May 14, 2019

Note: Employment is contingent upon acceptable background checks and drug testing.

Professional

Leaves:

**Priscilla Padgett**, Teacher, Glenwood School, requests Medical Leave beginning May 1, 2019, through May 20, 2019. Her previous leave was March 4, 2019, through April 30, 2019.


**Erick Burgess**, Teacher, Princeton Senior High School, requests Medical Leave beginning April 10, 2019, through May 20, 2019.


Leave is recommended.

Resignations:


**Rebecca Lilly**, PreK Special Needs Teacher, Mercer County Early Learning Center-Bluefield Site (Mountain Valley Elementary School), effective September 6, 2019. Reason: Retirement

Coaching

*(All coaching positions are pending WVSSAC receipt of certification)*

**Princeton Middle School:**
Employment: James Tunstalle, Assistant Football Coach
Employment: Seth Angell, Assistant Football Coach

**Glenwood School:**
Employment: Brandon Dunford, Head Baseball Coach

**Princeton Senior High School:**
Resignation: Leslie Graham, Head Volleyball Coach
Montcalm High School:
Resignation: Richard Sigmon, Assistant Boys’ Basketball Coach
Resignation: Robert Green, Head Football Coach

PikeView Middle School:
Employment: Rebecca Terrell, Head Softball Coach
Resignation: Rebecca Terrell, Assistant Softball Coach

**Extra-Curricular Contracts**

**Home/Hospital Instructors**

Jeanie Miller    Savanna Holt

**Summer Learning Academy-Teachers**
**Program Dates: July 8* -12, July 15-19, July 22-26, 2019**
**Teacher Workday 8:00 a.m. – 1:00 p.m. except for July 8**
*July 8, 2019, 8:00 a.m. – 10:30 a.m.

Ceres Elementary School:
Kimberly Bowman    Amy Rickman    Lindsey Jones

Princeton Primary School:
Katie Mills    Candace Poole    Tara Parigan
Holly Farley    Alisha Adams

Whitethorn Primary School:
Emily Smith    Cheryl Burnette    Leslie Burnette
Ashley Taylor    Heather Fields

Melrose School:
Missy Moulder    Emily Griffith    Jillian Tieman

Bluewell School:
Jennifer Goforth    Amanda Etter    Loressa Bouldin

**Continuing Contracts**

David Wright    Megan Estep

**Professional Substitutes**
Add:
Sarah Hunter  Justin Lightfoot  Brandi Wiley-5202
Elementary Education K-6  Elementary Education K-6  Zachary Marquis-5202

Remove:
Nicki Kirby

Correction on Name from Professional Substitute List April 9, 2019:
From:
Sandra Thomas, Practical Nursing 9-12
To:
Sandra Thompson, Practical Nursing 9-12

Correction on Professional Substitute List from April 9, 2019:
Add:
Stacy Sheets  Pamela Spracher-5202
Business Education 5-AD  Debra Helton  Jane Jessee-5202
Multi Cat (LD, BD, MI)  Mathematics 5-12  Robert Fix-5202
K-12

Remove:
Steven Cox  Shyann Carr  Pamela Sibley
Barbara Harman  Ryan Bailey  Jill Puckett
James Hubbard  David Bryant
Samantha Byrd  Mary Hedrick

Volunteers

Ceres Elementary School:
Donald Burton  Justin Early  Teona Music
Amber Hadley  Jonathan Hadley

Bluewell School:
Scott Billings

Service Personnel

Temporary General Maintenance or Carpenter I
Four Weeks not to Exceed Six Weeks
Start Date May 15, 2019

Richard McPeak

Summer Learning Academy
Cooks
Program Dates: July 8* -12, July 15-19, July 22-26, 2019
Cook Workday 8:00 a.m. – 1:00 p.m. except for July 8
*July 8, 2019, 8:00 a.m. – 10:30 a.m.

**Bluewell School:**
Angel Hurley

**Melrose School:**
Theresa Gearheart

**Ceres Elementary School:**
Delores Smith

**Princeton Primary School:**
Susan Feldes

**Whitethorn Primary School:**
Patricia Hartwell

**ADJOURNMENT**

Nothing further appearing, Ms. Smith made a motion to adjourn, seconded by Mr. Prudich and the meeting was adjourned at 8:30 P.M.

Deborah S. Akers, Secretary