The Mercer County Board of Education met in regular session at 7:00 P.M. on Tuesday, July 23, 2019, in the Mercer County Technical Education Seminar Center, Princeton, WV.

Members present were Paul Hodges, Gilbert Bailey, Mary Alice Kaufman, Greg Prudich, and Deborah Akers, Secretary. Jacinda Santon Smith was absent.

PLEDGE OF ALLEGIANCE

Rick Ball, Assistant Superintendent, led the Pledge of Allegiance to the Flag.

RECOGNITIONS / PRESENTATIONS

Anthony Woods, Director of Program Oversight, from the State Auditor's Office addressed the Board regarding the OpenGov Transparency Website.

CITIZENS INPUT

None.

APPROVAL OF MINUTES

Mr. Bailey moved to amend and approve the minutes as amended for July 9, 2019, seconded by Ms. Kaufman, and by a 4-0 vote, the Board approved the minutes as amended for July 9, 2019.

Under the Consent Agenda, Board Memo #1, in the last paragraph, the word "contracts" was changed to "contacts."

Under the Consent Agenda, Board Memo #10, in the last paragraph, the word "Group" was changed to "Services."

Under the Consent Agenda, Board Memo #13, in the last paragraph, the word "reflects" was changed to "reflected."

UNFINISHED BUSINESS

Board Meeting Calendar FY 2019-2020
Board Memo #14

On motion of Mr. Prudich, seconded by Mr. Bailey, and by a 4-0 vote, the Board approved the 2019-2020 Board Meeting Calendar.
NEW BUSINESS

PRESENTATION OF CONSENT AGENDA

There were no changes.

Approval of Consent Agenda

On motion of Mr. Bailey, seconded by Mr. Prudich, and by a 4-0 vote, the Board approved the items listed on the Consent Agenda.

**Bid #890 Diesel Fuel, Gasoline and Heating Oil - Renewal #1**
Board Memo #17

The Board approved the Renewal 1 pricing for Bid #890 - Diesel Fuel, Gasoline and Heating Oil which was received from R.T. Rogers. The delivery charge remains the same for FY 2019-2020 as in the prior year. The renewal period is from August 26, 2019, through August 25, 2020.

**Contracted Services Agreement - Computer Tech Services**
Board Memo #18

The Board approved a contracted services agreement for database and computer technology services with Roger Robertson for the 2019-2020 school year. Compensation remains the same as in FY 2019 at $45.00 per hour. The provider is required to submit proof of current licensure and insurance and will adhere to all Mercer County Schools Policies and Procedures.

The total paid to this provider in FY19 for Special Education services was $2,250 and for technology support services of existing systems was $27,500.

**Contracted Services Agreement - Occupational Therapy**
Board Memo #19

The Board approved a contracted services agreement for occupational therapy services with Melissa Lusk, Occupational Therapy Assistant, for the 2019-2020 school year. Compensation will increase to $25 per hour for the 2019-2020 school year compared to $23 per hour during the 2018-2019 school year. The provider is required to submit proof of current licensure and insurance and will adhere to all Mercer County Schools' Policies and Procedures.

The total amount paid to this provider in FY 2019 was $10,905.53.
Edmentum Credit Recovery Services – Renewal 1
Board Memo #20

The Board approved contract pricing of $11,710.60 which was received from Edmentum (Plato) for credit recovery services for Mercer County students. These services meet the requirements of the College and Career Readiness Standards; and the WV Department of Education approved the utilization of Edmentum for credit recovery last year. This amount is a continuation of the prior year contract that has an option to renew for up to two additional years. The contract is from September 21, 2019, to September 20, 2020. This is renewal year one.

The Mercer County Board of Education has contracted with Edmentum for many years and continues to be pleased with the curriculum, services, and interface with WVEIS.

Emergency Purchase - Fence Repair at Hunnicutt Baseball Stadium
Board Memo #21

The Board confirmed the Superintendent's approval of an emergency purchase order which was issued to Mike Lilly Fence Company in the amount of $19,934.15. The emergency purchase order was issued due to time constraints and the lead time of materials.

The fence at Hunnicutt Baseball Stadium needed to be repaired due to safety issues. Chain-link fence needed to be added to the center field section of the fence to safely secure the top rail to the existing bottom portion. The foul ball markers were unstable due to loose welds and rusted fence wire. Numerous fence posts around the field are loose and leaning.

There are limited vendors available to make repairs to the fence quickly, but a quote was secured for the project from Mike Lilly Fence Company located in Slab Fork, WV. The quote includes all aspects of the repair and installation, including lift rental.

Funding will be from the Princeton Baseball Association and the Hunnicutt Maintenance Fund.

Flooring for PSHS and BHS
Board Memo #22

The Board approved Prime Builders to install epoxy flake flooring and a urethane top coat in the Men and Women's locker rooms at Bluefield High School and a section of the Men's locker room at Princeton Senior High School at the contract price of $18,000.
The contract price in each location includes removal of old floor covering, floor prep, application of primer, application of a double coat of small chip broadcast and a double coat of urethane sealer. The Princeton Locker room will also include repair work for two (2) drains.

This work is extremely specialized and Prime Builders is considered a sole source.

**Keyboarding without Tears**
Board Memo #23

The Board approved Learning Without Tears (#26323) for a Keyboarding Without Tears site license renewal in the 2019-2020 school year. The total renewal cost is $24,500 with $18,736 of the amount to be paid from Title I funds and $5,764 paid by county funds.

**Martin Consulting for Bluefield Middle School**
Board Memo #24

The Board approved a service agreement from Martin Consulting to provide twelve (12) face-to-face Professional Development visits for Bluefield Middle School. The total cost is $18,000 with the amount to be paid from Bluefield Middle School's Improvement Grant.

**Plateau Electric, Inc. Change Order #004 (Mountain Valley Elementary School)**
Board Memo #25

The Board approved the change to the May 3, 2018, General Construction Contract with Plateau Electric, Inc. The June 18, 2019, change totals $169,769.30. This includes hardware, all necessary cabling, and installation of the following systems at Mountain Valley: Access Control System, Security System, Security Camera System (CCTV), and Computer Networking Switch Gear/Racks. The Board had planned to have this work completed under a State Contract but after evaluating the cost of the State Contract versus Plateau's cost, it is more cost effective to have Plateau complete this work. Having Plateau complete the work also ensures all systems installed are compatible and in-line with the current standards of Mercer County Schools. This change was reviewed and approved by SBA as well.

**Small Wares- GSA Contract GS-07F-0211V**
Board Memo #26

The Board approved small wares purchases from Culinary Depot under GSA Contract GS-07F-0211V. The period of performance for this contract is through June 30, 2020. Child Nutrition utilized the contract during the 2018-2019 school year and their needs have been satisfactorily met. There is a $100 minimum order threshold, and the Board must pay shipping.
Section 8.1.8 of Policy 8200 of WV state code allows these purchases directly from a vendor without competitive bidding if the item is available from a legitimate government purchasing cooperative that has already obtained competitive bids that meet the requirements of Policy 8200.

The Board paid Culinary Depot $14,387.14 during FY19.

**Trinity3 Technology for Technology Support Expenses**  
Board Memo #27

The Board approved the purchase of technology support services through Trinity3 Technology for the 2019-2020 school year. Total cost is $15,840. This will be funded with county technology funds.

**Purchasing Card Transactions**  
Board Memo #28

The Board approved the payment of the following Purchasing Card (PCARD) transactions:

<table>
<thead>
<tr>
<th>Company/Institution</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amazon.com</td>
<td>9,147.54</td>
</tr>
<tr>
<td>The American Institute of Architects</td>
<td>194.95</td>
</tr>
<tr>
<td>Benco Dental Co</td>
<td>4,998.11</td>
</tr>
<tr>
<td>Blue Bird Bus Sales, Inc.</td>
<td>22,850.91</td>
</tr>
<tr>
<td>Bluefield Gas Company, Inc.</td>
<td>3,072.64</td>
</tr>
<tr>
<td>Channing-Bete Company, Inc.</td>
<td>1,519.40</td>
</tr>
<tr>
<td>Chapman Printing Co., Inc.</td>
<td>293.50</td>
</tr>
<tr>
<td>Atlantic Training LLC</td>
<td>2,014.83</td>
</tr>
<tr>
<td>Discount School Supply</td>
<td>165.58</td>
</tr>
<tr>
<td>Dude Solutions, Inc.</td>
<td>795.00</td>
</tr>
<tr>
<td>Ean Holdings, LLC</td>
<td>1,950.00</td>
</tr>
<tr>
<td>Eastern Vault Company, Inc.</td>
<td>650.00</td>
</tr>
<tr>
<td>Embassy Suites Hotels</td>
<td>308.00</td>
</tr>
<tr>
<td>Fairfield Inn &amp; Suites</td>
<td>198.00</td>
</tr>
<tr>
<td>Harbor Freight</td>
<td>345.97</td>
</tr>
<tr>
<td>The Home Depot Pro</td>
<td>1,717.55</td>
</tr>
<tr>
<td>Johnson Controls Inc.</td>
<td>2,580.40</td>
</tr>
<tr>
<td>Komax Business Systems</td>
<td>29,070.83</td>
</tr>
<tr>
<td>Lakeshore Learning Materials</td>
<td>692.88</td>
</tr>
<tr>
<td>Lawson Products, Inc.</td>
<td>5,787.25</td>
</tr>
<tr>
<td>Lusk Disposal Inc.</td>
<td>20,298.92</td>
</tr>
<tr>
<td>Matheny Volvo &amp; GMC Trucks</td>
<td>3,361.34</td>
</tr>
<tr>
<td>Airgas USA, LLC</td>
<td>696.10</td>
</tr>
<tr>
<td>Supplyworks</td>
<td>53,390.31</td>
</tr>
<tr>
<td>Getronics</td>
<td>141,109.42</td>
</tr>
<tr>
<td>City of Princeton</td>
<td>480.00</td>
</tr>
<tr>
<td>RK Holdings LLP</td>
<td>25.99</td>
</tr>
<tr>
<td>Sam's Club</td>
<td>1,405.97</td>
</tr>
<tr>
<td>School Specialty/Classroom</td>
<td>4,479.53</td>
</tr>
<tr>
<td>US Foods, Inc.</td>
<td>103,973.59</td>
</tr>
<tr>
<td>State Equipment, Inc.</td>
<td>3,354.68</td>
</tr>
<tr>
<td>Twin State Barber &amp; Supply Inc.</td>
<td>1,334.37</td>
</tr>
<tr>
<td>Two Way Radio, Inc.</td>
<td>673.00</td>
</tr>
<tr>
<td>Excel Truck Group</td>
<td>11,587.00</td>
</tr>
<tr>
<td>West Virginia State Agency for</td>
<td>476.25</td>
</tr>
<tr>
<td>WV American Water Company</td>
<td>16,079.33</td>
</tr>
<tr>
<td>Lindsey Optical</td>
<td>4,084.34</td>
</tr>
<tr>
<td>Appalachian Eye Care</td>
<td>9,372.39</td>
</tr>
</tbody>
</table>
**Payment of Invoices - July**
Board Memo #29

The Board approved payment of invoices for the month of July. A list of vendors and amounts are available for review at the Central Office. The actual checks have been written and are being held in the Office of the Treasury, pending consideration by the school board. Checks will be issued to the vendors upon school board approval.

**Payment of Invoices- August (Pre-approved)**
Board Memo #30

The Board approved issue and release for payment, invoices as presented for public utilities, cash advances for travel in accordance with policy and contractual obligations; the Superintendent of Schools or designee (Treasurer) is directed to issue and release for payment invoices as presented for public utilities and contractual obligations in accordance with budgetary, purchasing and school board policy for the month of August.

**Additional Business**

**Mercer County Board of Education Goals 2019-2020**
**Superintendent Goals 2019-2020**
Board Memo #31

No Action Taken.

**Personnel**
Board Memo #32

On motion of Mr. Prudich, seconded by Ms. Kaufman, and by a 4-0 vote, the Board approved the following personnel agenda and addendum, contingent upon the return of an acceptable background check and drug testing:

**Personnel Agenda**
**July 23, 2019**

Note: Employment is contingent upon acceptable background checks and drug testing.

**Professional**

**Resignations:**
Gayle Mastrandrea, Special Education Teacher, Glenwood School, effective July 31, 2019.
Reason: Retirement

Jacqueline Gilliard, Special Education Teacher, Princeton Senior High School, effective July 29, 2019.
Reason: Resignation

Richard Hall, Art Teacher, Princeton Senior High School, effective July 12, 2019.
Reason: Resignation

Virginia Hill, Teacher, Brushfork Elementary School, effective July 15, 2019.
Reason: Retirement

Charla Jill Maynard, Teacher, Melrose School, effective July 1, 2019.
Reason: Resignation

John Mallamaci, Jr., Special Education Teacher, Bluefield High School, effective June 30, 2019.
Reason: Retirement

Rescission of Reduction in Force:

Tiffany Wall, from Reduction in Force, to ABE SPOKES Teacher, Adult Learning Academy, effective August 5, 2019.

Jill Cerenkowski, from Reduction in Force, to ABE SPOKES Teacher, Adult Learning Academy, effective August 5, 2019.

Stephen Akers, from Reduction in Force, to CTE/Curricular/Academic Integration Coordinator, Mercer County Technical Education Center, effective August 5, 2019. (Grant Funded)

Employment:

Richard Austin, School Counselor (210 day), Princeton Senior High School, effective August 12, 2019.

Coaching
(All coaching positions are pending WVSSAC receipt of certification)

Bluefield Middle School:
Employment: Brianne McKinney, Assistant Softball Coach
**Bluefield High School:**
Resignation: John Mallamaci, Head Girls' Basketball Coach
Resignation: John Mallamaci, Assistant Cross Country Coach
Resignation: John Mallamaci, Head Boys' Tennis Coach
Volunteer: Kelly Marrioti, Football
Volunteer: Jonathan Disibbio, Football
Volunteer: Michael Craighead, Football

Athletic Program Support Volunteers:
Ansel Ponder, Football
Jimmy Simon, Football and Basketball

**PikeView Middle School:**
Resignation: David Coburn, Head Track Coach
Resignation: David Coburn, Head Cross Country Coach

**Extra-Curricular Contracts**

**Home/Hospital Instructors**
Mona Lester
Regina Perlin

**Graduation Coaches**

Bluefield High School:
Jeff Boyles

Montcalm High School:
Jeff Boyles

Princeton Senior High School:
Ernestine Battlo

PikeView High School:
Norma Lee Clark

**Professional Substitutes**

Add:
Steve French
Elementary Education 1-6
School Library/Media K-12

**Service Personnel**

**Resignations:**

**Vanessa Fox,** Cook II, PikeView Middle School, effective July 11, 2019. Reason:
Resignation

**Transfers:**
Charles Harman, from Custodian III (200 day), Shift: 2:00 p.m. - 10:00 p.m., Spanishburg School, to Custodian III (200 day), Shift: 3:00 p.m. - 11:00 p.m., Princeton Senior High School, effective August 5, 2019.

Kathy Havens, from Custodian III (210 day) (part-time), Shift: 2:00 p.m.- 5:29 p.m., Lashmeet/Matoaka School, to Custodian I (200 day), Shift: 6:00 a.m. -2:00 p.m., Bluefield High School, effective August 5, 2019.

Deborah Shrewsbury, from Cook II, Montcalm High School, to Cook II (part-time), Mercer School, effective August 5, 2019.

Diana Dick, from Secretary/Accountant II (210 day), Princeton Senior High School, to Secretary/Accountant II (210 day), PikeView High School, effective October 1, 2019.

Service Substitutes

Add:
Katleyn Booker-Bus Operator
Rodney Furchess-Bus Operator

Addendum

Professional

Leaves:

Suzette Crumley, School Counselor, requests Medical Leave beginning July 31, 2019, through August 19, 2019. Her previous leave was May 14, 2019, through June 7, 2019.

Vanessa Howell, Teacher, requests Medical Leave beginning August 5, 2019 through August 23, 2019.

Resignation:

Reason: Resignation

Katelyn Eagle, Social Studies Teacher, PikeView Middle School, effective August 1, 2019.
Reason: Relocation

Toni O'Saile, English Teacher, Princeton Senior High School, effective August 1, 2019.
Reason: Relocation

Transfers:
Amanda B. Shrewsbury, from School Counselor (205 day), Itinerant, to School Counselor (210 day), Princeton Middle School, effective July 25, 2019.

Casey Wright, from Health Teacher, Bluefield Middle School, to Physical Education Teacher, Princeton Middle School, effective August 5, 2019.

Alvin Hibbitts, from Teacher, Bluefield Intermediate School, to Teacher, Bluewell School, effective August 5, 2019.

Amy Proffitt, from Teacher, Melrose School, to Teacher, Melrose, (Changing grade levels), effective August 5, 2019.

Valerie Mack, from Teacher, PikeView Middle School to Option Pathway Instructor, MCTEC, effective August 5, 2019.

Lamonya Stevenson, from Title I Social Worker, Lashmeet/Matoaka School, to Title I Social Worker, Princeton Middle School, effective August 5, 2019.

Melissa Lanter, from Science Teacher, Montcalm High School, to Teacher, Montcalm Elementary School, effective August 5, 2019.

Sabrina Burner, from Secretary (210 day), Glenwood School, to School Counselor, Itinerant, effective July 31, 2019.

Adjustment on Start Date per Employee:

From:

Melissa Clemons, School Resource Officer, Itinerant, effective date to be determined.

To:

Melissa Clemons, School Resource Officer, Itinerant, effective August 5, 2019.

Employment:

Christina Raines, TIS/Library Teacher, Bluefield Middle School, effective August 5, 2019.

Justin Lightfoot, Social Studies Teacher, Bluefield High School, effective August 5, 2019.

COL. Andrew Morgan, JROTC Instructor, Princeton Senior High, effective contingent upon approval with Army Cadet Command.

Coaching

(All coaching positions are pending WVSSAC receipt of certification)
Princeton Middle School:
Employment: Angela Neal, Cross Country Coach

Bluefield Middle School:
Employment: Joseph Pennington, Head Volleyball Coach

Bluefield High School:
Employment: Jimmy Redmond, Head Golf Coach

PikeView High School:
Athletic Support Volunteer: Joshua Blankenship

Princeton Senior High School:
Resignation: Chuck Autrey, Assistant Boys' Soccer Coach

Extra-Curriculum Contracts

Summer Band Camp

Bluefield Middle School:
Bradley Brown

Summer Learning Academy

Substitute:
Heather White-Nurse (effective July 16, 2019)
Maria Webster-Nurse (effective July 16, 2019)

Professional Substitutes

Remove:
Linda Morgan
Elizabeth Hedrick
Edward Sheridan

Service Personnel

Resignations:

Ramona Mullins, Autism Mentor, Bluewell School, effective July 31, 2019.
Reason: Disability Retirement

Cynthia Hill, Aide (part-time), Princeton Senior High School, effective July 31, 2019.
Reason: Retirement

Transfers:
Angela Farley, from Secretary/Accountant II (240 day), Central Office, to Secretary/Accountant II (207 day), Memorial Primary School, effective August 16, 2019.

Lisa Workman, from Cook III, Memorial Primary School, to Cook III, Athens School, effective August 5, 2019.

Employment:

Gary Hager, Custodian III (207 day) (part-time), Shift: 3:00 p.m. - 6:29 p.m., Brushfork Elementary School, effective July 30, 2019.

David Canterbury, Custodian I (200 day), Shift: 11:00 a.m. – 7:00 p.m., Montcalm Elementary School, effective August 5, 2019.

Service Substitutes

Remove:
Katelynn Booker-Custodian

EXECUTIVE SESSION

On motion of Mr. Prudich, seconded by Mr. Bailey, and by a 4-0 vote, the Board withdrew into Executive Session from 8:55 P.M. to 9:18 P.M. according to WV Code 6-9A-4(b)(9) matter relating to purchase of real estate.

ADJOURNMENT

Nothing further appearing, Mr. Prudich made a motion to adjourn, seconded by Mr. Bailey, and the meeting was adjourned at 9:20 P.M.

Deborah S. Akers, Secretary