The Mercer County Board of Education met in regular session at 7:00 P.M. on Tuesday, January 22, 2019, in the Mercer County Technical Education Seminar Center, Princeton, WV.

Members present were Paul Hodges, Jacinda Santon Smith, Gilbert Bailey, Mary Alice Kaufman, Greg Prudich, and Deborah S. Akers, Secretary.

PLEDGE OF ALLEGIANCE

Todd Browning, Assistant Superintendent, led the Pledge of Allegiance to the Flag.

RECOGNITIONS / PRESENTATIONS

On behalf of the West Virginia Board of Education and State Superintendent of Schools, Dr. Steven Paine, Michelle Moore – WVDE ESEA/IDEA Coordinator – recognized Montcalm High School and PikeView High School. Montcalm High School Principal, Craig Havens, accepted a plaque that stated, “For exceeding standards in the following area during the 2017-2018 school year, Four-Year Graduation Rate.” PikeView High School Principal, Mark Godfrey, accepted a plaque that stated, “For exceeding standards in the following area during the 2017-2018 school year, Post-Secondary Achievement.”

Dr. Deborah Akers, Paul Hodges, Jacinda Santon Smith, and Todd Browning recognized the individuals on the Board Recognizes for their accomplishments.

CITIZENS INPUT

None.

APPROVAL OF MINUTES

Mr. Prudich moved to amend and accept the minutes as amended for January 3, 2019, and accept the minutes for January 8, 2019. The motion was seconded by Ms. Smith, and by a 5-0 vote, the Board approved the minutes for January 3, 2019, and January 8, 2019.

In the minutes for January 3, 2019, under Board Resolution, Board Memo #171, after 3-2 vote, “with Mr. Prudich and Mr. Bailey voting ‘no’” was added.

UNFINISHED BUSINESS

Policy G-12, Travel Policy (Second Reading)
Board Memo #162
On motion of Mr. Prudich, seconded by Ms. Smith, and by a 5-0 vote, the Board approved Policy G-12, Travel Policy (Second Reading). This policy was changed to update, clarify language and to make grammatical changes. No comments were received.

NEW BUSINESS

PRESENTATION OF CONSENT AGENDA

There were no changes.

Approval of Consent Agenda

On motion of Ms. Kaufman, seconded by Ms. Smith, and by a 5-0 vote, the Board approved the items listed on the Consent Agenda.

Bid #879 Milk and Dairy Products – Renewal 1
Board Memo #178

The Board approved the Renewal 1 pricing from United Dairy for milk and other dairy products delivered to the schools. The total cost of the milk and dairy products is fixed by the USDA. The Board paid $527,377.16 for milk and dairy products for school year 2017-2018. Delivery fee pricing remains the same as last year.

Princeton Middle School Rear Stage Curtains with Heavy Duty Track
Board Memo #179

The Board approved the purchase of rear stage curtains for Princeton Middle School from Janson Industries for $11,796. The rear stage curtains at Princeton Middle School deteriorated and were removed by Maintenance. There is a very limited market of suppliers for stage curtains. Janson Industries was the sole vendor willing to come onsite to measure and quote this replacement. The cost for rear stage curtains includes a new heavy duty track, flame resistant 14 oz. material and full installation.

The Principal, Krissy Zickafoose, is in the process of raising funds to replace their front stage curtains as well. The funds for the back curtains and heavy duty track will be provided by the Board.

Purchase of Replacement Engine for Bus #606
Board Memo #180

The Board approved the purchase of a replacement engine for Bus #606, from Excel Truck Group, Roanoke, Virginia, in the amount of $15,087. The bus is a 2012 Blue Bird Bus registering 155,401 miles. The body, frame and drivetrain are in good condition. A replacement engine price was secured from three vendors. Transportation mechanics will replace the engine.
Excel Truck Group    Worldwide Equipment    Matheny Motors
$15,087        $15,100        $15,500

**Purchasing Card Transactions**
Board Memo #181

The Board approved the payment of the following Purchasing Card (PCARD) transactions:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Amount</th>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amazon.com</td>
<td>13,863.19</td>
<td>Matheny Volvo &amp; GMC Trucks</td>
<td>16,441.69</td>
</tr>
<tr>
<td>American Airlines, Inc.</td>
<td>275.60</td>
<td>Airgas USA, LLC</td>
<td>594.14</td>
</tr>
<tr>
<td>Bluefield Gas Company</td>
<td>23,193.47</td>
<td>Supplyworks</td>
<td>57,508.66</td>
</tr>
<tr>
<td>Bridgeport Courtyard Inn</td>
<td>470.00</td>
<td>City of Princeton</td>
<td>2,364.00</td>
</tr>
<tr>
<td>The Bulk Bookstore</td>
<td>184.00</td>
<td>School</td>
<td></td>
</tr>
<tr>
<td>Chapman Printing Co., Inc.</td>
<td>166.10</td>
<td>Specialty/Classroom</td>
<td>18,286.39</td>
</tr>
<tr>
<td>Embassy Suites Hotels</td>
<td>139.00</td>
<td>Shurley Instructional</td>
<td></td>
</tr>
<tr>
<td>Enhanced Vision</td>
<td>5,680.00</td>
<td>Material</td>
<td>13,200.00</td>
</tr>
<tr>
<td>Groth Music Co.</td>
<td>451.80</td>
<td>Sound Nutrition</td>
<td>300.00</td>
</tr>
<tr>
<td>Harbor Freight</td>
<td>23.99</td>
<td>US Foods, Inc.</td>
<td>74,766.79</td>
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<tr>
<td>James and Law</td>
<td>1,374.87</td>
<td>Two Way Radio, Inc.</td>
<td>753.00</td>
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<tr>
<td>Johnson Controls Inc.</td>
<td>675.25</td>
<td>United Parcel Service</td>
<td>225.01</td>
</tr>
<tr>
<td>Kerrs Music World, Inc.</td>
<td>1,085.00</td>
<td>Korks Business Systems</td>
<td></td>
</tr>
<tr>
<td>Komax Business Systems</td>
<td>31,896.49</td>
<td>U.S. Postal Service</td>
<td>3.00</td>
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<tr>
<td>Kroger</td>
<td>205.10</td>
<td>Walmart</td>
<td>1,327.97</td>
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<tr>
<td>Lawson Products, Inc.</td>
<td>6,249.80</td>
<td>WV American Water</td>
<td></td>
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<tr>
<td>Lusk Disposal, Inc.</td>
<td>15,927.66</td>
<td>Appalachian Eye Care</td>
<td>2,404.75</td>
</tr>
</tbody>
</table>

$304,923.09

**Payment of Invoices – January**
Board Memo #182

The Board approved payment of invoices for the month of January. A list of vendors and amounts are available for review at the Central Office. The actual checks have been written and are being held in the Office of the Treasury, pending consideration by the school board. Checks will be issued to the vendors upon school board approval.

**Payment of Invoices – February (Pre-approved)**
Board Memo #183

The Board approved issue and release for payment, invoices as presented for public utilities, cash advances for travel in accordance with policy and contractual obligations; the Superintendent of Schools or designee (Treasurer) is directed to issue and release for payment invoices as presented for public utilities and contractual obligations in accordance with budgetary, purchasing and school board policy for the month of February.
Budget Supplements and Transfers
Board Memo #184

The Board approved the following Budget Supplements and Transfers:

**Fund 61 Supplements:**
- PELL: $270,169.00
- County Teacher of the Year: $300.00
- Local Adult Day Program: $5,020.90
- Local Adult Evening Program: $20,853.00
- Community Education Program: $19,875.00

**Total Supplements:** $316,217.90

**Fund 11 Transfers:**
- General Fund: $238,400.00

**Total Transfers:** $238,400.00

Additional Business

**Personnel**
Board Memo #185

On motion of Mr. Bailey, seconded by Mr. Prudich, and by a 5-0 vote, the Board approved the following personnel agenda, contingent upon the return of an acceptable background check:

**Personnel Agenda**
**January 22, 2019**

**Note:** Employment is contingent upon acceptable background checks and drug testing.

**Professional**

**Leaves:**

**Elizabeth Haynes**, Teacher, Glenwood School, requests Family Medical Leave beginning January 7, 2019, through February 15, 2019.

**Tina DeHart**, Special Education Teacher, Itinerant, requests Medical Leave beginning January 3, 2019, through February 26, 2019.

**Rick Ball**, Assistant Superintendent, requests Medical Leave beginning January 4, 2019, through February 18, 2019.

**Resignations:**
Jennifer Blankenship, Dental Assistant Instructor, Mercer County Technical Education Center, effective January 11, 2019.
Reason: Resignation

Christina Martin, Social Studies Teacher, PikeView High School, effective June 30, 2019.
Reason: Resignation

Diahn Calfee, Teacher, Melrose School, effective February 7, 2019.
Reason: Retirement

Mona Lester, Special Education Teacher, PikeView High School, effective June 30, 2019.
Reason: Retirement

Transfers:

Jonie McPeak, from School Counselor (210 day), Princeton Senior High School, to School Counselor (205 day), Itinerant, effective with the 2019-2020 school year.

Jean Davis, from Special Education Teacher, Mercer School, to Special Education Teacher (Gifted), Itinerant, effective January 28, 2019.

Toney Morrello, from General Science Teacher, Princeton Middle School, to General Science Teacher, PikeView Middle School, effective with the 2019-2020 school year.

Adjustment in Start Date:

From:
Brenda Harshbarger, from Special Education (Gifted), PikeView Middle School, to Teacher, Bluefield Middle School, effective contingent upon position being filled.

To:
Brenda Harshbarger, from Special Education (Gifted), PikeView Middle School, to Teacher, Bluefield Middle School, effective January 28, 2019.

Employment:


Benjamin Nester, Physical Education Teacher, Itinerant, effective February 4, 2019.

Coaching

(All coaching positions are pending WVSSAC receipt of certification)
Montcalm High School:
Resignation: Briane Krabbe, Weightlifting Coach

Extra-Curricular Contracts

Lunch/Bus Duty

PikeView Middle School:
Danielle Lee

Glenwood School:
Leslie Lambert-As Needed

Princeton Senior High School:
Seth Angell

Home/Hospital Instructor

Add:
Tanya East
Kevin Goforth

Remove:
Candice Poole

Professional Substitutes

Add:
Dassa Giles-5202

Volunteers

Princeton Primary School:
Tiffany Underwood
Heather Moore

Spanishburg School:
Edna Blevins
Thomas Blevins
Timothy Blevins
Sarah Brooks
Kathy Davis
Brooke Gillenwater
Crystal Hodges
Geneva Jenkins
Lavena Lusk
Mark Lusk
Sara Matthews
Angie Matthews
Ben Meadows
Bruce Meadows
Jarred Phillips
Ryan Stinson

Service Personnel

Resignations:
Imogene Terry, Cook III, Oakvale School, effective February 28, 2019. Reason: Retirement

Extra-Curricular Contracts

Lunch/Bus Duty

PikeView Middle School: Melinda Conner-Substitute
Princeton Senior High School: Rebecca Cook

Placement of Students from Concord University for Early Field Experiences and Educational Leadership Internships (Spring Semester 2019)
Board Memo #186

On motion of Mr. Prudich, seconded by Mr. Bailey, and by a 5-0 vote, the Board approved the placement of Concord University student observers and Educational Leadership candidates during the 2019 Spring Semester. Placements are being requested for Concord University students currently enrolled in courses. Placement is contingent upon Mercer County Schools receiving Student Teaching Permit, Acceptable Background Check and name of university supervisor(s), if applicable.

ADJOURNMENT

Nothing further appearing, Mr. Prudich made a motion to adjourn, seconded by Ms. Kaufman, and the meeting was adjourned at 8:18 P.M.

Deborah S. Akers, Secretary