The Mercer County Board of Education met in regular session at 7:00 P.M. on Tuesday, April 23, 2019, in the Mercer County Technical Education Seminar Center, Princeton, WV.

Members present were Paul Hodges, Gilbert Bailey, Mary Alice Kaufman, Greg Prudich, and Deborah Akers, Secretary. Jacinda Santon Smith was absent.

PLEDGE OF ALLEGIANCE

Todd Browning, Assistant Superintendent, led the Pledge of Allegiance to the Flag.

RECOGNITIONS / PRESENTATIONS

Dr. Deborah Akers, Paul Hodges, Rick Ball, and Todd Browning recognized the individuals on the Board Recognizes for their accomplishments.

CITIZENS INPUT

None.

NEW BUSINESS

PRESENTATION OF CONSENT AGENDA

There were no changes.

Approval of Consent Agenda

On motion of Mr. Bailey, seconded by Ms. Kaufman, and by a 4-0 vote, the Board approved the items listed on the Consent Agenda.

Transfer of Students
Board Memo #275

The Board approved the request of Candie Mullins for her children to be permitted to continue their education in Mercer County. Pursuant to WV Code 18-5-16, Board approval is necessary to transfer students from other counties.

Transfer of Students
Board Memo #276
The Board approved the request of Cindi Thompson for her children to be permitted to continue their education in Raleigh County. Pursuant to WV Code 18-5-16, Board approval is necessary to transfer students to other counties.

**Bid #892 Wastewater Treatment Plant (Lashmeet/Matoaka)**
Board Memo #277

The Board approved Main Street Builders of Princeton, WV, for the demolition of current wastewater treatment plants at Lashmeet/Matoaka School and the installation of new, Orenco self-contained wastewater treatment system and holding tank. The reduced cost amount is $427,800. Specifications were prepared by Thompson & Litton Engineers, formerly Stafford Consultants. Substantial completion is July 17, 2019.

A mandatory pre-bid meeting was held on March 8, 2019, at the site. Sealed bids were opened on March 22, 2019.

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Initial Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main Street Builders</td>
<td>$463,700</td>
</tr>
<tr>
<td>Dan Hill Construction</td>
<td>$696,000</td>
</tr>
</tbody>
</table>

All bids exceeded budgeted funds. In accordance with Section 7 of the bid documents and in compliance with MCBOE Policy D-04, negotiations were conducted with Main Street Builders, the lowest responsible bidder. Main Street Builders evaluated the project and came up with value engineering items that reduced the cost of the project by $35,900. Proposed changes were evaluated and approved by Thompson & Litton Engineers.

**Payment of Invoices – April**
Board Memo #278

The Board approved payment of invoices for the month of April. A list of vendors and amounts are available for review at the Central Office. The actual checks have been written and are being held in the Office of the Treasury, pending consideration by the school board. Checks will be issued to the vendors upon school board approval.

**Payment of Invoices – May (Pre-approved)**
Board Memo #279

The Board approved issue and release for payment, invoices as presented for public utilities, cash advances for travel in accordance with policy and contractual obligations; the Superintendent of Schools or designee (Treasurer) is directed to issue and release for payment invoices as presented for public utilities and contractual obligations in accordance with budgetary, purchasing and school board policy for the month of May.

**Budget Supplements and Transfers**
Board Memo #280
The Board approved the following Budget Supplements and Transfers:

**Fund 11 Supplements:**
- Miscellaneous Billings: $8,774.89
- ERATE: $345,845.60

Total Supplements $354,620.49

**Fund 61 Supplements:**
- Math4Life: $10,000.00
- Local Adult Evening Program: $21,603.00
- Local Adult Day Program: $15,378.00
- Title I – School Improvement: $185,897.78
- Special Education – Deaf & Blind: $142.50
- Teacher of the Year: $924.00
- Service Person of the Year: $2,600.00
- Education Alliance: $3,000.00
- KOR Energy: $8,262.32
- BB&T Student Support: $2,600.00

Total Supplements $262,807.60

**Fund 61 Transfers:**
- Special Education School Age: $186,555.00

Total Transfers $186,555.00

**Additional Business**

**Policy I-45, Lesson Plans (First Reading – No Action Required)**
Board Memo #281

No Action Taken.

**Policy J-05, Communicable Disease Control Policy (First Reading – No Action Required)**
Board Memo #282

No Action Taken.

**2019-2020 Proposed Step 7 Personnel**
Board Memo #283

On motion of Ms. Kaufman, seconded by Mr. Prudich, and by a 4-0 vote, the Board approved the 2019-2020 Step 7 Personnel Budget.

<table>
<thead>
<tr>
<th>Position Title</th>
<th>FTE</th>
<th>Salary</th>
<th>Employee Fringe</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-K Aides</td>
<td>2.0</td>
<td>$58,060</td>
<td>$15,240</td>
<td>$73,300</td>
</tr>
<tr>
<td>Guidance Counselor</td>
<td>6.0</td>
<td>$302,840</td>
<td>$99,110</td>
<td>$401,950</td>
</tr>
<tr>
<td>Technology Specialist</td>
<td>4.0</td>
<td>$224,310</td>
<td>$61,360</td>
<td>$285,670</td>
</tr>
</tbody>
</table>
Date Change for December 24, 2019, BOE Meeting
Board Memo #284

On motion of Ms. Kaufman, seconded by Mr. Bailey, and by a 4-0 vote, the Board approved rescheduling the December 24, 2019, Board of Education Meeting to December 17, 2019. Mercer County Policy B-01 states: “Unless otherwise determined, the regular meeting of the Mercer County Board of Education shall be scheduled on the second and fourth Tuesday of each month at 7:00 p.m. in the Seminar Center, Mercer County Technical Education Center, Princeton, West Virginia, or such other places within the County as may accommodate the public when necessary. If the meeting is moved, the notice of meeting shall designate the place.”

Change Order #003 for Mountain Valley Elementary School (Plateau Electric, Inc.)
Board Memo #285

On motion of Mr. Bailey, seconded by Mr. Prudich, and by a 4-0 vote, the Board approved a change to the General Construction Contract with Plateau Electric, Inc., dated May 3, 2018. The change is to provide all labor, material, and equipment to add a receptacle for the STEM trailer. The total increase is $1,156.03.

Personnel
Board Memo #286

On motion of Mr. Prudich, seconded by Ms. Kaufman, and by a 4-0 vote, the Board approved the following personnel agenda and addendum, contingent upon the return of an acceptable background check and drug testing:

Personnel Agenda
April 23, 2019

Note: Employment is contingent upon acceptable background checks and drug testing.

Professional

Leaves:

Tracy Mitchell, Speech/Language Pathologist, Itinerant, requests Intermittent Medical Leave on Thursdays, beginning March 27, 2019, through June 7, 2019.

Gayle Mastrandrea, Teacher, Glenwood School, requests Medical Leave beginning January 14, 2019, through April 30, 2019.

Ashley Holliday, Teacher, Brushfork Elementary School, requests Medical Leave beginning April 1, 2019, through June 10, 2019.
Leave is recommended.

**Resignations:**

Mark Godfrey, Principal (230 day), PikeView High School, effective June 18, 2019. 
Reason: Retirement

**Employment:**

Alicia Black, Speech Language Assistant, Itinerant, effective May 1, 2019.

**Coaching**

(All coaching positions are pending WVSSAC receipt of certification)

**Glenwood School:**
Employment: Sherri Jenkins, Assistant Softball Coach

**PikeView Middle School:**
Resignation: Katie Garrett, Head Volleyball Coach

**Extra-Curricular Contracts**

**Lunch/Bus Duty**

**Bluefield High School:**
Tim Roberts
Gail Webb

**Montcalm Elementary School:**
Brandi Moore

**Summer Learning Academy**

**Administrators**

Ceres Elementary School-Amanda Feldes
Princeton Primary School-Kelli Stanley
Whitethorn Primary School-Brittany Anderson
Melrose School-Edie Bennett
Bluewell School-Sarah Grose
Substitute-Ashley Smith

**Professional Substitutes**

Remove:
Jennifer Horton
Jill Puckett

Volunteers

**Sun Valley Elementary School:**
- John Anderson
- Crystal DeWitt
- Josh Goins
- Pennie Goins
- Tosha Mullins
- Shaundy Gillian
- Russell Nicholson
- Joey Ellison
- Greg O’Dell
- Rita Waldron
- David Necessary
- Amy Dobbins
- Mark Kelly
- George Ennis
- Jessica Mounts
- Wayne Hebb
- Tommy Gillian
- Erica Nicholson
- Kama Ellison
- Laurie O’Dell
- Heather Waldron
- Tina Necessary
- Maxcine Wyrick
- Kari Bennett
- Pam Mullins
- Zack Duke
- Roy Turpin
- Ben Wilkerson
- Jody Croy
- Justin Bennett
- Dustin Croy
- Ed Dewitt

**Straley School:**
- Robert Payne
- Denise Hodges
- Samantha Gooch
- Nathan Meijas
- Justin Pettrey
- James Hart
- Lisa Hazelwood
- Glynn Thompson
- Leann Toler
- Josh Gooch
- Leta Gray
- Bryan Meadows
- William Bennett
- Gloria Pennington
- Brittany Tartt
- Sherri McGuire
- Lori Herron
- Amanda Pettrey
- Sarah Hart
- Rebecca Bennett
- Scott Nester

**Service Personnel**

**Leaves:**

**Keith Worrell,** Custodian, Mercer County Technical Education Center, requests Medical Leave beginning March 25, 2019, through May 27, 2019. His previous leave was December 19, 2018, through March 22, 2019.

**Virginia Bailey,** Cook, Montcalm High School, requests Intermittent Medical Leave (Fridays only), beginning March 22, 2019, through June 5, 2019.

**Cathy Marchant,** Secretary, Central Office, requests Medical Leave beginning May 1, 2019, through July 1, 2019.

Leave is recommended.

**Adjustment on Leave per Employee Request:**

**From:**
Pamela Wellman, Cook, Bluefield Intermediate School, requests Medical Leave beginning February 1, 2019, through May 2, 2019.

To:
Pamela Wellman, Cook, Bluefield Intermediate School, requests Medical Leave beginning February 1, 2019, through April 4, 2019.

Transfers:

Greg Mullins, from Custodian III (200 day), Shift: 2:00 p.m. – 10:00 p.m., Spanishburg School, to Custodian III (212 day), Shift: 7:30 a.m. – 2:30 p.m., Sun Valley Elementary School, effective May 31, 2019.

Wesley Laxton, from Mechanic (240 day), Transportation Department, to Chief Mechanic (240 day), Transportation Department, effective April 24, 2019.

Service Contracts 2019-2020

Corrections on Contracts:

Aides:
Sandra Thompson
From: #2 Contract
To: #3 Contract

Cooks:
Krista Sizemore
From: #3 Contract
To: Continuing Contract

Custodians:
Richard Bennett
From: #3 Contract
To: Continuing Contract

#3 Contracts

Aides
Penny Boyd

Custodians
Ryan Stroupe
William David Franklin
Randy Helton
**Cook**  
Patricia Karnes

**Continuing Contracts**

**Aides**  
Wendy Meadows

**Service Substitutes**

**Add:**  
Ralph Munsey, III-Bus Operator

**Volunteers**

**Transportation Department:**  
Sherry Finley

**Addendum**

**Professional**

Note: Employment is contingent upon acceptable background checks and drug testing.

**Extra-Curricular Contracts**

**CTE Curriculum/Academic Integration Coordinator**  
Grant Funded Position

Dr. Stephen Akers  
*(Grant Fund increased 40 days, from 100 days to 140 days.)*

**Coaching**

*(All coaching positions are pending WVSSAC receipt of certification)*

**PikeView High School:**  
Employment: Sandra Webb, Head Boys’ Track Coach

**Princeton Middle School:**  
Employment: Angie Neal, Head Girls’ Track Coach *(effective April 22, 2019)*  
Employment: Jeromy Chad Bailey, Assistant Boys’ Track Coach

**Service Personnel**
Transfers:

Shannon Brim, from Sanitation Plant Operator/General Maintenance/Truck Driver, Maintenance Department, to Coordinator of Services for Inventory Management, Fixed Assets and Sanitation Plant Operations, Purchasing and Maintenance Department, effective April 29, 2019.

ADJOURNMENT

Nothing further appearing, Mr. Bailey made a motion to adjourn, seconded by Mr. Prudich, and the meeting was adjourned at 8:46 P.M.

Deborah S. Akers, Secretary