

**MERCER COUNTY SCHOOLS**  
**Policy Comment(s) / Suggestion(s)**  
**Policy: I-16**  
**Mastery Testing**

**Individual / Organization:** \_\_\_\_\_  
**Title:** \_\_\_\_\_  
**Address:** \_\_\_\_\_

**Comment(s) / Suggestion(s)**  
**Please write your comments below in the sections that apply to the policy.**  
**Use additional paper if necessary.**

<b>1.0 Purpose</b>	<b>Agree (reason)</b>	<b>Disagree (reason)</b>
This policy is being changed to update and clarify language, and to make grammatical changes.		

<b>2.0 Definitions</b>	<b>Agree (reason)</b>	<b>Disagree (reason)</b>

<b>3.0 Procedures</b>	<b>Agree (reason)</b>	<b>Disagree (reason)</b>

<b>General Comments</b>	<b>Agree (reason)</b>	<b>Disagree (reason)</b>

Return comments **NO LATER THAN November 16, 2020** to:  
 Dr. Kristal Filipek - Director, Human Resources  
 Mercer County Schools  
 1403 Honaker Avenue  
 Princeton, WV 24740

## MASTERY TESTING

### 1.0 Purpose

- 1.1 The purpose of this policy is to establish a well-defined equitable procedure for high school students to test out of specific courses as determined by the Mercer County Board of Education as authorized by WVDE Policy.

### 2.0 Procedure

- 2.1 Students initiating requests for Mastery Test credit shall submit the application request for testing consideration to the guidance counselor at least thirty (30) days prior to the start of the semester in which the student would normally take the course.
- 2.2 A student may take a course test only one (1) time.
- 2.3 A comprehensive examination shall be provided in the following content areas. Specific prerequisite requirements must be completed as listed below:
- 2.3.a ~~Fifth English~~ **English Elective** - Creative Writing, Business Communications, Technical Writing  
Requirement - Examination and reading assignment
- 2.3.b Social Studies - United States Studies ~~to 1900~~ **Comprehensive**  
World Studies  
~~Contemporary Studies~~  
Requirement - Examination and reading assignments with written summaries
- 2.3.c Computer Applications  
Requirement - Examination and work product
- 2.3.d Health  
Requirement - Examination and Work Based Learning competencies
- 2.3.e Only the courses listed above are eligible for credit through Mastery Testing.
- 2.4 Qualifying Criteria
- 2.4.a An average grade of ~~93~~ **90** or above over the previous four semesters for the subject requested.
- 2.4.b A score that indicates the distinguished level in either Reading Language Arts or Math subject to the score best related to the course test requested.

## MASTERY TESTING

- 2.5 The score earned on the examination must be a **95 90** or above to receive credit. The actual score achieved, between **95 90** and 100, shall be the assigned grade for the course.
- 2.6 A committee of administrators and teachers shall be responsible for developing and reviewing yearly, examinations to be utilized for testing. The examinations must include items that test mastery of the Content Standards and Objectives for that course. Tests shall be secured.
- 2.7 The student shall be supplied with a copy of the following:
- the Content Standards and Objectives for the course;
  - required textbook for the course; and
  - a list of required readings and format for completing summaries, if necessary.
- 2.8 Tests shall be administered to the student during the ~~second or fifth~~ **first or third nine week** grading period. Tests will be administered on Saturdays or evenings in a central location in the county.
- 2.9 Credit shall be granted when the student has submitted an application, the principal has approved the criteria for testing, the principal has verified by his signature that the student may take the test, and the student has scored a **95 90** or above on the Mastery Test.

### 3.0 Severability

If any portion of this policy or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of this policy.

Authority: W.Va. Constitution, Article XII, §2, and W.Va. Code §§16-9A-4, 16-9A-9, 17A-1-1, 18-2-5, 18-2-5a, 18-2-7b, 18-2-9, 18-2-33, 18-2C-1 et seq., 18-5-1, 18-5-13, 18-16-1, 18A-1-1, 18A-5-1, 18A-5-1a, 60A-1-101, 60A-7-11a, 61-2-15, 61-7-2, and 61-7-11a.

Source: Board of Education Minutes

Date(s): 5/26/98, 7/27/98, 9/28/99, 10/28/03, 11/23/04, 5/14/13

**APPLICATION FOR MASTERY TESTING  
MERCER COUNTY SCHOOLS**

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Phone Number \_\_\_\_\_

School \_\_\_\_\_ Grade \_\_\_\_\_ WVEIS # \_\_\_\_\_

**Requesting Mastery Test for:** \_\_\_\_\_

Course Title

Student signature: \_\_\_\_\_

Parent signature: \_\_\_\_\_

**TO BE COMPLETED BY SCHOOL GUIDANCE COUNSELOR**

WV Statewide Assessment Score \_\_\_\_\_

WV Statewide Assessment Content Area Score \_\_\_\_\_  
(Not necessary for Computer Applications and Health for these two areas)

Requested subject area G.P.A. of 3.0 or better over the previous 4 semesters \_\_\_\_\_

Signature of Counselor: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
PRINCIPAL'S SIGNATURE                      SCHOOL                      DATE

*Application must be filled out and included with the testing materials at the time of test.*

**Date Test Taken** \_\_\_\_\_ **Score Received** \_\_\_\_\_

**Grade to be placed on Transcript** \_\_\_\_\_

**Content Area Supervisor Signature:** \_\_\_\_\_