

MERCER COUNTY BOARD OF EDUCATION
Regular Session - December 13, 2011
Seminar Center

The Mercer County Board of Education met in regular session at 7:00 PM on Tuesday, December 13, 2011, in the Mercer County Technical Education Seminar Center.

Members present were Gregory Prudich, Gilbert Bailey, Edward (Ted) Gillespie, Mary Alice Kaufman, Lynne White, and Deborah S. Akers, Secretary.

PLEDGE OF ALLEGIANCE

Roger Daniels, Administrative Assistant/Director of Human Resources, led the Pledge of Allegiance to the Flag.

RECOGNITIONS / PRESENTATIONS

Mrs. Kellan Sarles and Mr. Prudich recognized individuals who successfully completed the "Girls on the Run Program."

Mr. Bryan Staten, Principal, PikeView Middle School, along with several staff members and three 8th grade students, gave a presentation on Project Based Learning.

CITIZENS INPUT

Dale Lee, President, West Virginia Education Association, addressed the Board regarding their support for issues of compensation, class size, and respect.

APPROVAL OF MINUTES

On motion of Mr. Bailey, seconded by Mr. Gillespie, and by a 5-0 vote, the Board approved the Minutes of November 22 and November 29, 2011, as submitted.

UNFINISHED BUSINESS

None

NEW BUSINESS

**Memorandum of Understanding with Southern Highlands
Community Mental Health Center**

Board Memo #108

On motion of Mr. Gillespie, seconded by Mrs. White, and by a 5-0 vote, the Board approved a Memorandum of Understanding with Southern Highlands Community Mental Health Center to provide services consistent with Mercer County Schools Policies and Procedures, and the governing laws of the State of West Virginia.

The term of this Agreement will be December 1, 2011, through June 30, 2012. The services will be provided via grant funds and are at no cost to Mercer County Schools.

Policy Addition I-37, Embedded Credit (First Reading)

Board Memo #109

Policy Addition I-37, Embedded Credit, was submitted for first reading. This policy is intended to place in policy practices approved through the Innovation Zone Grant. No action is required at this time.

Policy Addition J-25, Mercer County Technical Education Center Policy Background Checks and Drug Testing of Adult Technical Students Entering Secondary Programs/Interacting with Secondary Students

(First Reading)

Board Memo #110

Policy Addition J-25, Mercer County Technical Education Center Policy Background Checks and Drug Testing of Adult Technical Students Entering Secondary Programs/Interacting with Secondary Students, was submitted for first reading. This policy sets forth procedures for adult students enrolling in secondary courses or adult courses interacting in secondary programs to submit to a criminal background check and drug testing prior to being accepted into a program at the Mercer County Technical Education Center. No action is required at this time.

Policy Revision I-11, Home/Hospital Instruction (First Reading)

Board Memo #111

Policy Revision I-11, Home/Hospital Instruction, was submitted for first reading. Changes are being made to comply with State Board Policy 2510 concerning a home/hospital program for students who, due to injury or serious medical conditions as recommended by a licensed physician, or for personal safety reasons as recommended by a law enforcement agency or an officer of the Court, are in need of homebound services for a period of three consecutive weeks or more. No action is required at this time.

RFP 215, Rapid Notification Service

Board Memo #112

Request for Proposal 215 was issued for the purpose of providing the Board of Education with rapid notification services for communicating with parents and staff. Proposals were sent to eight vendors, and responses were received from the following three vendors:

SchoolMessenger

Edline

Parentlink

A selection committee was established for ranking vendor responses. The committee ranked SchoolMessenger highest with 94 points.

On motion of Mr. Bailey, seconded by Mr. Gillespie, and by a 5-0 vote, the Board awarded RFP 215 to SchoolMessenger for \$14,250 based on 9,500 students.

Request for Quotation 605, Princeton Middle School Band Uniforms

Board Memo #113

Request for Quotation 605 was issued for the purchase of 125 band uniforms for Princeton Middle School. The uniforms consist of coats, bib trousers, baldrics (bands), and Aussie hats. The RFQ was sent to five vendors, and the following responses were received:

Vendor	Total Price
DeMoulin Bros. & Co.	\$32,820.00
Stanbury Uniforms, Inc.	No Quote

On motion of Mr. Gillespie, seconded by Mr. Bailey, and by a 5-0 vote, the Board awarded RFQ 605 to DeMoulin Bros in the amount of \$32,820.00. Delivery is approximately 90 to 120 days from the date of order.

Consultant Contracts

Incorporating the Arts (Dance) into Reading or Mathematics Curriculum

Board Memo #114

On motion of Mrs. White, seconded by Mrs. Kaufman, and by a 4-1 vote, the Board approved the following consultant contracts:

Grant #	Consultant	School
Title I Mini-Grant #41218	Barbara Yurick	Bluefield Intermediate School
Title I Mini-Grant #41219	Lisa Oxley	Spanishburg Elementary School

Mr. Gillespie voted against the motion.

EXECUTIVE SESSION

Pursuant to WV Code 6-9A-4, on motion of Mrs. White, seconded by Mrs. Kaufman, and by a 5-0 vote, the Board went into Executive Session at 8:17 p.m. to consider personnel and litigation issues. The Board reconvened in open session at 8:49 PM.

Personnel

Board Memo #115

On motion of Mr. Bailey, seconded by Mrs. Kaufman, and by a 4-0-1 vote (Mr. Gillespie abstained), the Board approved the following items on the personnel agenda and revised addendum:

Professional

RESIGNATIONS:

MARCIA CARR, Teacher, Princeton Middle School, effective June 30, 2012.

Reason: Retirement

BERNICE HALL, Teacher, PikeView Middle School, effective June 12, 2012.

Reason: Retirement

JUDY HANSEN, Teacher, Mercer Elementary School, effective June 30, 2012.

Reason: Retirement

MAX HUDSON, Instructor, Technical Education Center, effective June 30, 2012.

Reason: Retirement

BRENDA RILEY, Teacher, Memorial Elementary School, effective June 30, 2012.

Reason: Retirement

SUSAN SEVERT, Teacher, Bluewell Elementary School, effective June 30, 2012.

Reason: Retirement

TINA STECKLINE, Teacher, Early Learning Center, effective June 30, 2012.

Reason: Retirement

JUDITH WOODWARD, Teacher, Ceres Elementary School, effective June 30, 2012.

Reason: Retirement

TRANSFER:

BEVERLY FLANIGAN, from Special Education Teacher, Princeton Senior High School, to Special Education Teacher, (LD/BD/MI), Technical Education Center, effective with the beginning of the second semester.

OPAL LIVELY, from Title I Teacher, Itinerant, to Title I Teacher, Princeton Primary School, effective with the beginning of the 2012-2013 school year.

CONTRACTED SERVICES:

EDGE SITE LIAISON

Technical Education Center

Jozette Cooper

ACADEMY OF ADULT LEARNING

Adult Basic Education Instructor (part-time)

Cheryl Watkins

ACADEMIC BOWL COACHES

Bluefield High School

Barbara Wills
Kerry Richmond

21st CENTURY AFTER SCHOOL PROGRAM

PikeView Middle School

Resignation: Heather Hopkins-Bowman
Resignation: Amy Harrison

PikeView High School

Andrea Marino

CRITICAL SKILLS TUTORS

Ceres Elementary School

Cathy Smith - part-time for 62 days beginning January 9, 2012

PikeView Middle School

Barbara Forrest - full-time for 59 days beginning January 11, 2012

HOME/HOSPITAL INSTRUCTORS

Ashley Grose
Donna Lester

ACADEMIC COACHES,

Deborah Gillespie - Bluefield Intermediate School
Barbara Martin - Bluefield Intermediate School
Mildred Hedrick - Spanishburg Elementary School

COACHING

PikeView Middle School

Employ: Jim Jones - Golf Coach

Bluefield High School

Employ: Kerry Richmond - Asst. Girls Basketball Coach

Princeton Senior High School

Employ: Samuel White, III - Asst. Weightlifting Coach

Employ: Sarah Lynn French - Girls' Tennis Coach

Employ: Sarah Lynn French - Boys' Tennis Coach

PikeView High School

Employ: David Meddings - Assistant Girls' Basketball Coach (pending receipt of WVDE certification)

EXTRA-DUTY ASSIGNMENTS

Brushfork Elementary School

Greg Sowder

Lashmeet/Matoaka Elementary School

Janet Caruso

Pamela Nicewander

PROFESSIONAL SUBSTITUTES

Drema Shrewsbury

Elem. Ed. 1-6

Multi-Subjects K-8

English 7-8

Social Studies 7-8

Remedial Reading K-12

VOLUNTEERS

Athens Elementary School

Sandra Jewell	Misty Thompson
Veronica Bird	Misty Martin
Joey Surface	Shannon Green
Misty Bailey	Cindy & Jim Lilly

Lashmeet/Matoaka Elementary School

Angela Shrewsbury	Angie Lusk
Angie Sparks	Anita Hess
Barbara Bishop	Betty Shrewsbury
Billy Coalson	Billy Stables, Jr.
Carolyn Hurst	Charles Shrewsbury
Daphne Collins	Donna Mills
Esther Comer	Karen Hurst
Katherine Vestal	Kim Vestal
Kim Bishop	Kristi Barlow
Sherry Shrewsbury	Stephanie Adkins
Teri Shrewsbury	Wendy Posey

Montcalm Elementary School

Jerri Kendrick
Amy Mabe-Hall
Judy Pendergrass
Kimberly R. Williams

Princeton Primary School

Carol Asbury
Linda C. Hawkins
Shirley Jennelle
Priscilla S. Miles-Hodge
April Watson
Linda Winesett

Melrose Elementary School

Sabrina Roles	Kenneth Bradley Hanna
Mike Tachell	Monica Clemons
Amanda Brown	Andrea Campbell
Amy Cooper	Jami Fife
Christie Haynes	Logan Gonzin
Tiffany Lewis	Candy Jones
Crystal Howell	Erin Furches
John Larkin	Lidia Larkin
Laura Larkin	Michelle Morcello
Elizabeth Poe	Ruthie Rhodes
Lisha Richardson	Alston Sarver
Dwayne Thomas	Hollie Williams
Erin Furches	Lakisa Hayes
Pam Addair	Verna Gullion
Pam Lilly	Maria Flores
Lea Morgan	Dawn Parsons-Park
Casey Czaplinski	Tonya Gentle
Jamie Alvis	Phyllis Dillon
Crystal Gillespie	Jennifer Taylor
Debby Pennington	Jonie McPeak
Angela Lambert	Amy Belcher
Lisa Blackburn	Sarah Johnson
Lindsey Jones	Debra Delp
Susan Thompson	Misty Disney
Debbie Palmer	Desiree Yancey
Christy Fink	Heather Tignor
Tiffany Palmer	Todd Williams
Samantha & Craig Starling	Tammy Jones
Tiffany Hyder	Elisha Blankenship
Crystal Bennett	Jennifer Riffe
Tiffany Johnson	Danielle Halsey
Heather Jones	Susan Jones
Heather Ellis	Sean Lamont
Heather Hazelwood	Brooklyn Myers
Tracy Caruso	Tashina Adams
Alicia Shepherd	Melissa Profitt
Natalie Keaton	Beth & Jason Reed
Lynn Parrish	Laverne Gray
Tonia Long	Jamie McReynolds
Janice Bailey	Angela Jennings
Dana Nelson	Michaela Reed
Tera Dillow	

Service

RESIGNATIONS:

WALTER PEAVY, Custodian III, Brushfork Elementary School, effective November 30, 2011.

Reason: Retirement

FREDA DILLON, Aide, Early Learning Center, effective June 30, 2012.

Reason: Retirement

LEAVE OF ABSENCE:

GLORIA COLE, Cook II, Bluefield High School, requests Medical Leave beginning November 18 through November 30, 2011.

TRANSFERS:

LINDA AKERS, from Cook II (part-time), Bluefield High School, to Cook II (part-time), Mercer Elementary School, effective January 3, 2012.

CHRISTY FOBERT, from Cook II (part-time), Bluefield Middle School, to Cook II (part-time), PikeView High School, effective January 3, 2012.

BRITTANY BLEVINS, from Custodian III (200 day), Princeton Middle School, to Custodian III (200 day), Montcalm High School, effective January 3, 2012. (Note: Shift is 3:00 p.m. until 11:00 p.m.)

BEVERLY WHITTAKER, from Cook II (part-time), Oakvale Elementary School, to Cook II (part-time), Princeton Senior High School, effective January 3, 2012.

CHARLES CARTER, from Mechanic, Transportation Department (240 day), to Bus Operator, Lashmeet/Matoaka/PikeView Area (current Bus #584), effective January 3, 2012.

MARK DELIDA, from Bus Operator, Bluefield/Brushfork Area, School of Choice Run (current Bus #476), to Bus Operator, Montcalm Area (current Bus #530), effective January 3, 2012.

DEBORAH SHREWSBURY, from Cook II, PikeView Middle School, to Cook II, Montcalm High School, effective January 3, 2012.

TIMOTHY LYLE, from Custodian III (205 day), PikeView Middle School, to Custodian III (200 day), Spanishburg Elementary School, effective January 3, 2012. (Note: Shift is 1:00 p.m. until 9:00 p.m.)

EMPLOYMENT:

HELEN SHAVER, Cook II, Princeton Middle School, effective December 19, 2011.

SUE ANN HARVEY, Cook II (part-time), Princeton Middle School, effective December 19, 2011.

AARON SIFFORD, Custodian III (part-time) (212 day), Athens Elementary School, effective December 19, 2011. (Note: Shift is 5:31 p.m. until 9:00 p.m.)

ANTHONY SHREWSBURY, Bus Operator (part-time), Flexible Schedule Run, effective December 19, 2011. (Note; This run is for the remainder of the first semester.)

LIBBY ODHAM, Cook II (part-time), Montcalm High School, effective December 19, 2011.

ALECIA LUSK, Cook II/Custodian III (212 day), Early Learning Center (Princeton site), effective December 19, 2011. (Note: Shift is 7:00 a.m. until 3:00 p.m.)

SARA BOOTHE, Accountant III (240 day), Central Office (Business Office), effective January 9, 2012.

CONTRACTED SERVICES:

EXTRA-CURRICULAR BUS RUNS

Montcalm High School to Technical Center (8:00 a.m. with return run at 9:30)
Raymond T. Fagg, Jr.

21st Century Program - Spanishburg Area

John Wimmer

RECLASSIFICATION OF AIDE

Early Learning Center

Cindy Mills
Deborah Staton

Princeton Primary School

Donna Minnix

SUBSTITUTE

Remove

Mary Dixon-Cook

ADDENDUM

Professional

RESIGNATION:

LARRY D. JONES, Teacher, PikeView High School, effective December 13, 2011.

Reason: Disability Retirement

CONTRACTED SERVICES:

CRITICAL SKILLS TUTORS

Bluefield Intermediate School

Gilda Ann Farmer - for 2.5 days per week for 51 days

Barbara Dowell - for 2 days per week for 38 days

Spanishburg Elementary School

Judith Murphy - part-time for 66 days beginning January 3, 2012.

COACHING

Bluefield High School

Employ: Donald Jones - Asst. Boys Basketball Coach

Employ: Ashley Taylor - Cheerleader Coach

HOME/HOSPITAL INSTRUCTORS

Stephanie Grose

Jennifer Hill

PROFESSIONAL SUBSTITUTES

Remove:

Frances Auville

Jonathan Hagee

Brittany Roberts

VOLUNTEER

Princeton Primary School

Tiffany Gibson

Service

TRANSFER:

ROXANNA DALTON, from Cook III, Spanishburg Elementary School, to

Aide for Pre-School Classroom, Spanishburg Elementary School, effective January 3, 2012.

EMPLOYMENT:

GEORGE K. BROWNING, Custodian III (200 day), Athens Elementary School, effective December 14, 2011. (Note: Shift is 1:00 p.m. until 9:00 p.m.)

CONTRACTED SERVICES:

SERVICE SUBSTITUTES

Secretaries

Kenneth Agee
Darra Combs
Jodie Cordle
Carrie Thompson
Imogene Wiley

Transfer of Student to Summers County

Board Memo #116

On motion of Mrs. White, seconded by Mr. Gillespie, and by a 5-0 vote, the Board approved the transfer request of Mrs. Lisa Davis for her daughter to attend Summers County Schools for the remainder of FY 2011-2012.

DISCUSSION

None

WRITTEN REPORTS

None

INFORMATION

Travel Expense
Accreditation Report
Policy Manuel Revisions
Federal Programs Monitoring Report and Response
Superintendent's Report

UPCOMING EVENTS/BOARD MEETINGS

Date	Time	Location	Event
December 15	2:00 & 7:00 PM	PMS	Band Concert: 2:00 PM students 7:00 PM public
December 15	7:00 PM	Chuck Mathena Center	PSHS Concert & Jazz Band Concert
December 16	7:00 PM	PMS	Crabb Family Concert to benefit Bible in the Schools
December 20	7:00 PM	Seminar Center	Meeting with Legislators

December 23		County-wide	IS Day - Buses to not run
December 24 - January 2		County-wide	Christmas Break
December 27	7:00 PM	Seminar Center	Board Meeting
January 9	8:30 AM	Bluefield State College	Mercer County Spelling Bee
January 12		County-wide	First Semester Ends (89 days)
January 16		County-wide	Martin Luther King Day (Holiday)

ADJOURNMENT

Nothing further appearing, on motion of Mr. Bailey, seconded by Mrs. Kaufman, the meeting was adjourned at 9:05 PM.

Deborah S. Akers, Secretary