

**MERCER COUNTY BOARD OF EDUCATION**  
**Regular Session – August 27, 2013**  
**Seminar Center**

The Mercer County Board of Education met in regular session at 7:00 PM on Tuesday, August 27, 2013, in the Mercer County Technical Education Seminar Center.

Members present were Gregory Prudich, Gilbert Bailey, Edward Gillespie, Mary Alice Kaufman, Paul Hodges, and Deborah S. Akers, Secretary.

**PLEDGE OF ALLEGIANCE**

Mr. Joe Turner, Assistant Superintendent, led the Pledge of Allegiance to the Flag.

**RECOGNITIONS / PRESENTATIONS**

Exemplary Educator Awards were presented by Drexel Sammons, WVDE, to Lori Comer, Principal, Princeton Senior High School, and Emily Smith, Teacher, Memorial Elementary School.

**110% Club Honoree** – presented by Dr. Kristal Filipek, Director of Human Resources  
Professional: Pam Reid, Director of Child Nutrition

**CITIZENS INPUT**

None

**APPROVAL OF MINUTES**

On motion of Mrs. Kaufman, seconded by Mr. Hodges, and by a 5-0 vote, the Board approved the Minutes of August 13, 2013, as amended.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**Change Board Meeting Date (move 9/24/13 to 9/26/13)**

Board Memo #36

On motion of Mr. Bailey, seconded by Mr. Gillespie, and by a 5-0 vote, the Board approved the recommendation of Superintendent Akers to cancel the regular Board meeting scheduled on September 24 2013, and to conduct a special meeting on September 26, 2013, to replace the regular meeting.

**Transfer of Student to Mercer County**  
Board Memo #37

On motion of Mr. Gillespie, seconded by Mr. Hodges, and by a 5-0 vote, the Board approved the request of Mr. & Mrs. Shawn Barnette to transfer their son to Mercer County for FY 2013-2014, to attend the Pre-engineering Class at the Technical Education Center. The student has been released from Monroe County Schools.

**Approval of Board Members' Expenses**  
Board Memo #38

On motion of Mr. Bailey, seconded by Mr. Hodges, and by a 5-0 vote, the Board approved the following expenses for Board Members:

Gregory Prudich	\$166.85
Edward Gillespie	\$194.56
Gilbert Bailey	\$ 78.63
Mary Alice Kaufman	\$ 59.37
Paul Hodges	\$104.05

**Ability™ Software by Total Recall**  
Board Memo #39

Ability™ Software has submitted renewal pricing of \$13,282.71 for Total Recall, network account creation software. The price remains the same as last year. The software uses WVEIS data to create user id's, student accounts and moves data if a student transfers to another school.

On motion of Mr. Bailey, seconded by Mrs. Kaufman, and by a 5-0 vote, the Board approved renewal pricing of \$13,282.71 for Total Recall.

**Request for Quotation #678 – Welding Gases and Cylinder Rentals**  
Board Memo #40

RFQ #678 was issued for the purchase of welding gas and cylinder rentals for maintenance, transportation and the Technical Education Center. The quotation was sent to two vendors, and one vendor, Airgas, Inc., submitted a quote.

On motion of Mr. Gillespie, seconded by Mr. Bailey, and by a 5-0 vote, the Board awarded RFQ #678 to Airgas, Inc. Purchases for FY 2012-2013 totaled \$24,632.70.

**Bid #809, Gasoline, Diesel Fuel and Heating Oil**  
Board Memo #41

First renewal pricing for Bid #809 was received from RT Rogers Oil Co., Inc. and Rumley Oil for gasoline, diesel fuel, and heating oil delivery charges for FY 2013-2014, as follows:

	<b>RT Rogers 2012-2013</b>	<b>RT Rogers 2013-2014</b>	<b>Rumley 2012-2013</b>	<b>Rumley 2013-2014</b>	<b>State Contract</b>
Diesel w/o additive	\$0.0863	\$0.1138			\$0.1410
Diesel with Additive	\$0.1113	\$0.1453			\$0.1728
Unleaded Gasoline	\$0.0822	\$0.0939			\$0.1055
Heating Oil			\$0.2080	\$0.2080	\$0.2449

Diesel and gasoline renewal pricing remains lower than the state contract price and 31% lower than the next lowest bidders' prices. The heating oil delivery charge remained the same.

On motion of Mr. Hodges, seconded by Mr. Gillespie, and by a 4-1 vote, the Board approved renewal of Bid #809 to RT Rogers Oil and Rumley Oil for gasoline, diesel fuel and heating oil from August 26, 2013, through August 25, 2014. Expenditures for 2012-2013 were \$929,353.77 for gasoline and diesel, and \$23,670.53 for heating oil. Mr. Bailey opposed the motion.

**Budget Supplements and Transfers (August)**

Board Memo #42

On motion of Mr. Bailey, seconded by Mrs. Kaufman, and by a 5-0 vote, the Board approved the following budget transfer for August:

**Fund 61**

Innovation Zone Grant – BHS	\$57,866.83
Total Transfer	\$57,866.83

**Payment of Invoices (August)**

Board Memo #43

On motion of Mr. Bailey, seconded by Mr. Gillespie, and by a 5-0 vote, the Board approved the invoices for the month of August. A listing of the invoices will be attached to the Minutes, and can be reviewed at the Central Office.

**Payment of Invoices (pre-approved September)**

Board Memo #44

On motion of Mr. Gillespie, seconded by Mr. Hodges, and by a 5-0 vote, the Board pre-approved payment for such reoccurring operating costs as public utilities, cash advances for travel in accordance with policy, and contractual obligations. The superintendent or her designee (the Treasurer) is directed to issue, and release for payment, invoices as presented for public utilities, and contractual obligations in accordance with budgetary, purchasing, and school board policy for the month of September.

**Personnel**

Board Memo #45

On motion of Mr. Hodges, seconded by Mr. Gillespie, and by a 5-0 vote, the Board approved the following actions on the personnel agenda and addendum. All new employment recommendations are contingent upon the return of a clean background check.

**Professional**

**RESIGNATIONS:**

**KAYLA STACKPOLE**, Surgical Technology Instructor, Adult and Community Education, Mercer County Technical Education Center, effective August 15, 2013

Reason: Personal

**TINA SANDERS**, CNA Instructor, Adult and Community Education, Mercer County Technical Education Center effective August 15, 2013

Reason: Personal

**LEAVES:**

**ABBY BALES**, Teacher, Whitethorn Primary School, requests Maternity Leave beginning September 9, 2013, through November 26, 2013.

**(CORRECTION IN LEAVE DATES):**

**FROM:**

**JACLYN UNDERWOOD**, Teacher, PikeView Middle School, requests Maternity Leave beginning September 27, 2013, through November 15, 2014.

**TO:**

**JACLYN UNDERWOOD**, Teacher, PikeView Middle School, requests Maternity Leave beginning September 27, 2013, through November 15, 2013.

**REASSIGNMENT TRANSFERS:**

**MUTUAL CONSENT**

**ESTILL ADAMS**, from First Grade Teacher, Melrose Elementary School, to Kindergarten Teacher, Melrose Elementary School

**CHRISTINA CLARK**, from First Grade Teacher, Glenwood School, to Kindergarten Teacher, Glenwood School

**BARBARA PETTUS**, from Special Education Teacher, Princeton Primary School, to Special Education Teacher, Itinerant, effective August 28, 2013

**EMPLOYMENT:**

**SARAH FURROW**, Title I Teacher (part-time), Whitethorn Elementary School, effective September 3, 2013

**CONTRACTED SERVICES:**

**COACHING**

**(All coaching positions are pending receipt of WVSSAC certification)**

**Bluefield High School**

Employment: Holly Disibbio (Colobro), Athletic Trainer  
Volunteer: Velvie Taylor, Cheer Coach  
Employment: Gregg Briesch, Jr., Head Volleyball Coach  
Employment: Tonya Roberts, Assistant Volleyball Coach

**Montcalm High School**

Volunteer: James Redmond, Sr., Football  
Volunteer: Aaron Castro, Football  
Volunteer: Serena Castro, Football  
Volunteer: Travis Carver, Football  
Resignation: William Herron, Athletic Trainer

**PikeView High School**

Volunteer: Angie Hill, Boys' Soccer  
Volunteer: Angie Hill, Girls' Soccer

**Princeton Middle School**

Volunteer: Rebecca Terry, Volleyball  
Volunteer: Bridgett Hudgins, Cheerleading

**PROFESSIONAL CONTRACTS  
2013-2014**

**#2 Contracts**

Bobby Poore

**3<sup>rd</sup> BASE PROGRAM**

**Montcalm Elementary School**

Loressa Bouldin  
Kathy Goins

**PROFESSIONAL SUBSTITUTES  
2013-2014**

**Requests Removal**

Arthur Jensen  
Danielle Farmer  
Juanita Ferrell  
Emily Griffith

**Add:**

Susan Severt  
Elem. Ed K-8  
Social Studies 1-9

Carla Ferguson-Williams (5202)

Barbara Harman  
Health/PE PK-AD  
Social Studies 5-AD

**HOME/HOSPITAL INSTRUCTORS**

Charles Large  
Heather Lane  
Justin Gilbert  
Richard Howell  
Taylor Bulson

**EXTRA DUTY ASSIGNMENTS**

**Brushfork Elementary School**

Trena Hurley  
Ashley Dale

**MCELC (Princeton Site)**

Mary K. Tibbs

**VOLUNTEERS**

**Princeton Middle School**

Jane Jesse  
Rebecca Terry  
Christy Lockhart  
Debbie Marquis  
Nancy Harvey

**MCELC**

Duncan McCormack

**Glenwood School**

Sara Blankenship

**Service Personnel**

**RESIGNATIONS:**

**SANETTE COLLINS**, Autism Mentor, Bluefield High School, effective August 23, 2013

Reason: Personal

**LEAVES:**

**VIRGINIA BAILEY**, Cook, Montcalm High School, requests Medical Leave beginning September 10, 2013, through December 10, 2013.

**REBECCA WILLIBY**, Cook, Oakvale Elementary School, requests Medical Leave beginning August 12, 2013, through October 21, 2013.

**DORIS DIXON**, Cook, Memorial Primary School, requests Medical Leave beginning August 12, 2013, through November 1, 2013.

**TRANSFERS:**

**DARLENE BRINKLEY**, from Cook II, Princeton Senior High School, to Cook II, PikeView Middle School, effective September 3, 2013

**CONNIE SCOTT**, from Secretary III, Central Office (240 day), to Secretary III, Princeton Senior High School (210 day), effective September 3, 2013

**REASSIGNMENT TRANSFERS:**

**MUTUAL CONSENT**

**JOHN CAVES**, from Special Education Aide, Bluefield High School, to Special Education Aide, Bluefield Middle School

**ADJUSTMENT OF WORK DAY SCHEDULE**

**MUTUAL CONSENT**

**SHERRY MORRIS**, Cook, Straley Elementary School (9:30 a.m. – 1:00 p.m.)

**CONTRACTED SERVICES:**

**3<sup>rd</sup> BASE PROGRAM**

**Montcalm Elementary School**

Edna Rickman (Aide)

Debbie Smith (Aide)

**SERVICE SUBSTITUTES**

**2013-2014**

**Remove**

Nellie Farley (Aide)

Macie Helmandollar (Secretary)

**Add**

Heather Horton (Custodian)

**RECLASSIFICATION OF AIDES**

**Brushfork Elementary School**

Janet Farmer

**Montcalm Elementary School**

Holly Saunders

Beverly Wallace

**Ceres Elementary School**

Sharon D. Smith

**EXTRA DUTY ASSIGNMENTS**

**Brushfork Elementary School**

Doris Akers

Latonya Akers

**MCELC – Princeton Site**

Teresa Harvey



**ADDENDUM**

**Professional**

**RESIGNATIONS:  
(CORRECTION IN EFFECTIVE DATE)**

**FROM:**

**ROBERT TIBBS**, Music Teacher, Princeton Middle School, effective August 2, 2013  
Reason: Personal

**TO:**

**ROBERT TIBBS**, Music Teacher, Princeton Middle School, effective August 9, 2013  
Reason: Personal

**BEVERLY PHILLIPS**, Title I Instructional Interventionist, Brushfork Elementary School,  
effective September 6, 2013  
Reason: Retirement

**CONTRACTED SERVICES:**

**COACHING**

**(All coaching positions are pending receipt of WVSSAC certification)**

**Bluefield High School**

Volunteer: David Perdue, Football

**Glenwood School**

Resignation: Mike Quesenberry, Assistant Boys' Basketball Coach

**Montcalm High School**

Employ: Aaron Castro, Athletic Trainer

**PikeView High School**

Volunteer: Pam Wyatt, Athletic Trainer

**PROFESSIONAL SUBSTITUTES  
2013-2014**

**Add**

Tina Dehart  
Elem Ed PK-8  
Specific Learning Disabilities K-12  
Mental Retardation K-12

## **HOME/HOSPITAL INSTRUCTORS**

Lindsey Jones  
Michael Henry  
James Redmond  
Charles Scruggs

## **VOLUNTEERS**

### **Princeton Middle School**

Austin, Heather  
Bailey, Wendy  
Beasley, Amber  
Carter, Kaitlyn  
Carter, Terri  
Chahar, Michele  
Chahar, Shawn  
Cox, Chris & Jenny  
Fleming, Kevin & Andi  
Hazelwood, Sarah  
Jones, Phillip & Michelle  
Lambert, Roger  
Lumpkins, Willie Mae  
Peyton, Paula  
Porterfield, Latoya  
Robinett, Susan  
Sisk, Emily  
Terry, Jim  
Terry, Rebecca  
Thorne, Bev

### **Service Personnel**

#### **LEAVES:**

**MARK SHRADER**, Bus Operator, requests Medical Leave beginning August 12, 2013, through November 12, 2014.

**BRENDA VENABLE**, Cook, PikeView Middle School, requests Family Medical Leave beginning August 19, 2013, through November 18, 2013.

**TRANSFERS:**

**CARL MEADOWS**, from Bus Operator, #585 (Lashmeet/Matoaka, PikeView Middle School/PikeView High School Areas) to Bus Operator, #562, Melrose/PikeView Area, effective September 3, 2013

**EMPLOYMENT:**

**DAVID SEXTON**, Custodian I, part-time, Princeton Primary School (shift 2:00 – 5:29 PM) effective September 3, 2013

**LARRY SHREWSBURY**, Bus Operator, #604, (Spanishburg/PikeView Area) effective August 29, 2013

**SERVICE SUBSTITUTES  
2013-2014**

**Add:**

Mitchell Coburn (Mechanic)

**BUS OPERATOR  
EXTRA DUTY RUNS**

Bobby Fry	Bluefield High School to MCTEC (9:50 a.m.)
Kathy Via	MCTEC to Bluefield High School (9:40 a.m.)
Mike Dinger	MCTEC to Montcalm High School (11:10 a.m.)
Joyce Smith	MCTEC to Montcalm High School (1:25 p.m.)
David Via	Montcalm High School to MCTEC (1:30 p.m.)
David Via	PikeView High School to MCTEC (8:05 a.m.) with return trip (9:40 a.m.)
Oka Boothe	PikeView High School to MCTEC (8:05 p.m.)
Joyce Smith	PikeView High School to MCTEC (9:40 a.m.)
Bobby Fry	MCTEC to PikeView High School (11:00 a.m.) with return trip (12:00 p.m.)
Bobby Fry	Bluefield High School to MCTEC (1:40 p.m.)
Joyce Smith	Montcalm High School to MCTEC (12:00 p.m.) with a return trip from MCTEC to Montcalm High School (1:25 p.m.)

**DISCUSSION**

None

**REPORTS**

Financial Statement (July)

**INFORMATION**

Update – Priority Projects  
Update – Oakvale Elementary School  
Truancy Program: Two Year Review  
ACT College Readiness Letter  
Policy Manual Revisions  
Superintendent’s Report

**UPCOMING EVENTS/BOARD MEETINGS**

<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>	<b>DESCRIPTION</b>
August 27	7:00 PM	Seminar Center	Board Meeting
September 3	7:00 PM	Seminar Center	Special Board Meeting
September 10	7:00 PM	Seminar Center	Board Meeting
September 26	7:00 PM	Seminar Center	Board Meeting

**ADJOURNMENT**

Nothing further appearing, Mr. Hodges made a motion to adjourn, seconded by Mrs. Kaufman, and the meeting was adjourned at 8:05 PM.

Deborah S. Akers, Secretary