

# School Year Summary 2011-2012

## HOLIDAYS WITH PAY

September 5 .....	Labor Day
October 4 .....	Special Election
November 11 .....	Veteran's Day
November 24 .....	Thanksgiving Day
December 26 .....	Christmas Day
January 2 .....	New Year's Day
January 16 .....	Martin Luther King Day
May 28 .....	Memorial Day
June 20 .....	West Virginia Day (12 mo. Employees)
July 4 .....	Independence Day (12 mo. Employees)

## GRADING PERIODS

End of 4.5 Weeks	End of 9 Weeks
September 26 (22 days)	October 26 (44 days)
October 27 (22 days)	January 12 (45 days)
December 2 (22 days)	March 21 (45 days)
January 12 (23 days)	June 8 (45 days)
February 14 (22 days)	
March 21 (23 days)	
May 4 (22 days)	
June 8 (23 days)	

## OTHER IMPORTANT WORK DATES

August 22 .....	First Day for 10 Month Employees
August 25 .....	First Day for Students
January 12 .....	End of First Semester
June 8 .....	Last Day for Students; End of Second Semester
June 11 .....	Last Day for 10 Month Employees

### OS (and CE DAYS \*)

March 2 (CE Day)	March 30
March 9	April 20
March 16	April 27
March 23	April 30 (CE Day)

### IS DAYS

October 31	April 18
December 23	June 8
February 20	

\*May be used to make up snow days

## END OF MONTH: MONTHLY REPORT DUE TO OFFICE OF ATTENDANCE

Month	End	Instructional Days	Non-Instructional Days	Total Days
First	September 16	16	4	20
Second	October 14	19	1	20
Third	November 11	19	1	20
Fourth	December 13	19	1	20
Fifth	January 16	17	3	20
Sixth	February 13	20	0	20
Seventh	March 12	18	2	20
Eighth	April 16	17	3	20
Ninth	May 14	16	4	20
Tenth	June 11	<u>18</u>	<u>2</u>	<u>20</u>
<b>TOTALS</b>		<b>179</b>	<b>21</b>	<b>200</b>



## PAYROLL INFORMATION

Due	Pay Dates
September 2	September 15
September 16	September 30
September 30	October 14
October 14	October 28
October 28	November 15
November 10	November 30
November 29	December 15
December 13	December 23
December 23	January 13
January 13	January 30
January 30	February 15
February 13	February 29
February 27	March 15
March 12	March 29
March 26	April 6
April 6	April 30
April 30	May 15
May 14	May 30
May 25	June 11
June 11	June 22

## EMPLOYMENT TERM FOR PRINCIPALS

	Starting Date	Ending Date
Principals (230 days)	July 15 (26 days)	June 15 (4 days)
Principals (227 days)	July 20 (23 days)	June 15 (4 days)
Principals (223 days)	July 26 (19 days)	June 15 (4 days)
Principals (222 days)	July 27 (18 days)	June 15 (4 days)
Principals (220 days)	July 28 (17 days)	June 14 (3 days)
Principals (217 days)	August 1 (15 days)	June 13 (2 days)
Principals (214 days)	August 4 (12 days)	June 13 (2 days)